

**MID MON VALLEY TRANSIT AUTHORITY  
1300 MCKEAN AVENUE  
CHARLEROI, PA 15022  
January 25, 2018  
MINUTES OF REGULAR BOARD MEETING**

**OATH OF OFFICE:** The following were sworn in at 5:45 pm prior to the start of the regular board meeting: Mr. Michael Hammond, Dunlevy Borough, Ms. Sandy Davis, Borough of Roscoe, Mr. J. Edmund Martin, Borough of Belle Vernon, and Mr. Rik Pankiewicz, Carroll Township.

- 1) Call to Order – Chairman
- 2) Pledge to Flag – Chairman
- 3) Roll Call – Assistant Secretary

There being 16 members present at 6:00 PM, there was a quorum. Mr. Monack joined the meeting at 6:06.

**Members Present:**

Mark Brown  
Ed Bryner  
Thomas Caudill  
Sandy Davis  
Ryan Encapera  
Devlin Fisher  
Michael Hammond  
Frank Kennedy  
Stephen Luncinski  
J. Edmund Martin  
Thomas P. Monack  
Fred Naccarato  
Rik Pankiewicz  
Olga Woodward  
Carrie Zeletski

**Members Absent:**

Aaron Bialon  
Christopher Carroll  
John Habel III  
Gary Litvany  
Robert Petty

**Staff Present:**

Donna Weckoski  
Ashley Altemare  
Diana Stache  
Nancy Basile

**Others Present:**

Blane Black, ESQ  
Marc Roncone, MV Transportation  
Bob Stoken  
Bill Giordenego

- 4) Chairman Naccarato inquired if there were any additions or corrections to the Board of Director's Meeting Minutes of December 28, 2017. Mr. Bryner motioned to approve the board meeting minutes as mailed. Mr. Martin seconded the motion. Motion Carried.
- 5) Public Forum:
  - a) Chairman Naccarato introduced Mr. Mark Turnley, CPA MMVTA's Independent Auditor to give a brief presentation of the audit. Chairman Naccarato asked for a motion to accept the fiscal year 2016-2017 financial audit. Ms. Davis moved to accept the 2016-2017 financial audit. Mr. Bryner seconded the motion. Motion carried.

6) Reports from Carrier:

- a) Mr. Roncone informed the board that there were 75,392 actual vehicle miles, 4,109 actual vehicle hours, 62,696 revenue vehicle miles and 3,483 revenue vehicle hours.
  
- b) Mr. Roncone informed the board that on Wednesday, January 17, 2018 that there was an electrical fire on bus 474. Mr. Roncone informed the board that the bus operator, Mike Peterson was able to get the 3 passengers off the bus safely and report the fire. There weren't any injuries.

7) Chairman's Report:

- a) Chairman Naccarato welcomed Mr. Micheal Hammond from Dunlevy Borough the newest addition to the board.

8) Treasurer's Report:

- a) Ms. Davis reported that the Finance Management Committee was sent the finance report the week of January 15, 2018 to review the bills and finance report contained in your agenda packet. **(Attachment I.8.a.)** The total bills for this month amount to \$322,269.19 in operating expenses. Ms. Davis made a motion to accept this month's Financial Report as presented and authorize payment of the same. Mr. Caudill seconded the motion. Motion carried.

9) Committee Reports:

- a) Human Resources – Olga Woodward, Chairwoman – No Report
- b) Safety & Security – Ed Bryner, Chairman – No Report
- c) Steering Committee – Tom Monack, Chairman – No Report
- d) By-Laws – Mark Brown, Chairman – No Report
- e) Construction – Christopher Carroll, Chairman – No Report

10) Administrative Personnel Reports:

- a) Executive Director:
  - I. Ms. Weckoski thanked Mr. Roncone for a job well done pertaining to the bus fire on January 17, 2018. She also thanked Mr. Bob Stoken, Mr. Bill Giordenego and Charles Parham for their knowledge and training.
  
- b) Marketing:
  - I. Ms. Altemare updated the board that the Fare and Zone Adjustments went smoothly. Ms. Altemare stated she will be going to the bus shelters to update the signage related to the zone and fare adjustments. Ms. Altemare also informed the board that California University was back in session and the Cal Commuter will be running on a regular schedule.

- 11) Report of the Secretary:
  - a) Ms. Davis read a letter concerning the fare increase.
- 12) Old Business – No Report
- 13) New Business – No Report
- 14) With no other business to discuss, Mr. Bryner moved to adjourn the meeting. Mr. Kennedy seconded the motion. Motion carried. The meeting adjourned at 6:36.

# **UPCOMING MEETINGS**

**THE NEXT REGULAR BOARD MEETING**

**February 22, 2018**

**At 6:00 PM**