

**MID MON VALLEY TRANSIT AUTHORITY  
1300 MCKEAN AVENUE  
CHARLEROI, PA 15022  
February 22, 2018**

**MINUTES OF REGULAR BOARD MEETING**

- 1) Call to Order – Chairman
- 2) Pledge to Flag – Chairman
- 3) Roll Call – Assistant Secretary

There being 14 members present at 6:00 PM, there was a quorum.

**Members Present:**

Mark Brown  
Ed Bryner  
Thomas Caudill  
Sandy Davis  
Ryan Encapera  
John Habel III  
Michael Hammond  
Gary Litvany  
Stephen Luncinski  
J. Edmund Martin  
Thomas P. Monack  
Fred Naccarato  
Robert Petty  
Carrie Zeletski

**Members Absent:**

Aaron Bialon  
Christopher Carroll  
Devlin Fisher  
Frank Kennedy  
Rik Pankiewicz  
Olga Woodward

**Staff Present:**

Donna Weckoski  
Ashley Altemare  
Nancy Basile

**Others Present:**

Blane Black, ESQ  
Marc Roncone, MV Transportation

- 4) Chairman Naccarato inquired if there were any additions or corrections to the Board of Director's Meeting Minutes of January 25, 2018. Mr. Bryner motioned to approve the board meeting minutes as mailed. Mr. Caudill seconded the motion. Motion Carried.
- 5) Public Forum: No Report
- 6) Reports from Carrier:
  - a) Mr. Roncone informed the board that there were 78, 829 actual vehicle miles, 4,369 actual vehicle hours, 64, 905 revenue vehicle miles and 3,666 revenue vehicle hours.
  - b) Mr. Roncone discussed Valley 2 bus # 474 fire on January 17, 2018. Mr. Roncone reported a passenger altercation which occurred on Commuter A bus. Mr. Roncone stated no injuries were reported for either incident.
- 7) Chairman's Report
  - a) Chairman Naccarato reported that on February 15, 2018 the MMVTA lobby of the Transit Center Building flooded. Chairman Naccarato stated Charleroi Fire Department

was on scene and did a terrific job in controlling the situation. Chairman Naccarato also stated Charleroi Fire Department did a terrific job on January 17, 2018 with the bus fire. MMVTA would like to thank the Charleroi Fire Department for their help and dedication to the community. Chairman Naccarato stated in appreciation for the great job they have done MMVTA will be making a \$500 donation. Chairman Naccarato made a motion to approve the \$500 donation to Charleroi Fire Department as presented. Ms. Davis seconded the motion. Motion Carried.

- b) Chairman Naccarato stated on April 17, 2018 MMVTA will be having a Spring Fling Board Appreciation Dinner. The event will be held at the Nemaquin Country Club on Route 40 in Beallsville.

8) Treasurer's Report:

- a) Ms. Davis reported that the Finance Management Committee was sent the finance report the week of February 12, 2018 to review the bills and finance report contained in your agenda packet. **(Attachment I.8.a.)** The total bills for this month amount to \$345,881.01 in operating expenses. Ms. Davis made a motion to accept this month's Financial Report as presented and authorize payment of the same. Mr. Bryner seconded the motion. Motion carried.

9) Committee Reports:

- a) Human Resources – Olga Woodward, Chairwoman – No Report
- b) Safety & Security – Ed Bryner, Chairman – No Report
- c) Steering Committee – Tom Monack, Chairman – No Report
- d) By-Laws – Mark Brown, Chairman – No Report
- e) Construction – Christopher Carroll, Chairman – No Report

10) Administrative Personnel Reports:

- a) Executive Director:
  - I. Ms. Weckoski reported on upcoming projects that the staff would be working on obtaining quotes for to complete these projects.
  - II. Ms. Weckoski also reported that the Authority has purchased a 2018 Ford F-250 Service Truck from Woltz and Wind Ford using state and local funds.
  - III. Ms. Weckoski reported on the flooding on February 15, 2018 which was contained to the lobby area of the Transit Center. Clean up and sanitation was done by Braddock Restoration at a cost of \$2500.
  - IV. Ms. Weckoski reported that on February 15<sup>th</sup>, Ms. Altemare and she presented Mr. Mike Peterson with a Certificate of Apperception for this outstanding performance during the bus fire which occurred in January. He was also presented with a gift card from the Authority as a show of appreciation for his efforts.

b) Marketing:

- I. Ms. Altemare reported that MMVTA are soliciting quotes for bike racks for the vehicles and park & ride locations. Ms. Altemare stated the bids are due in April 2018.
- II. Ms. Altemare reminded everyone that the Spring Board Dinner is April 17, 2018 at the Nemaocolin Country Club in Beallsville, PA. Ms. Altemare also stated it will be for board member and guest.
- III. 11) Report of the Secretary – No Report

12) Old Business – No Report

13) New Business – No Report

14) With no other business to discuss, Mr. Bryner moved to adjourn the meeting. Ms. Zeletski seconded the motion. Motion carried. The meeting adjourned at 6:19.

# **UPCOMING MEETINGS**

**THE NEXT REGULAR BOARD MEETING**

**March 22, 2018**

**At 6:00 PM**