

**MID MON VALLEY TRANSIT AUTHORITY
1300 MCKEAN AVENUE
CHARLEROI, PA 15022
April 25, 2019**

MINUTES OF REGULAR BOARD MEETING

1. Call to Order – Chairman – 6:00 PM
2. Pledge to Flag- Chairman
3. Roll Call – Secretary Carroll

There being 13 members present at 6:00 PM, there was a quorum.

Members Present:

Mark Brown
Ed Bryner
Fred Berestecky
Christopher Carroll
Sandy Davis
Ryan Encapera
Devlin Fisher
John Habel
Gary Litvany
J. Edmund Martin
Fred Naccarato
Robert Petty
Carrie Zeletski

Members Absent:

Aaron Bialon
Thomas Caudill
Michael Hammond
Frank Kennedy
Jeremy Hepple
Rik Pankiewicz
Stephen Luncinski

Staff Present:

Donna Weckoski
Beth O'Neil

Others Present:

Marc Roncone, MV
Blane Black, ESQ.

4. Mr. Naccarato inquired if there were any additions or corrections to the Board of Director's Meeting Minutes of March 28, 2019. There being none, Mr. Carroll motioned to approve the March 28, 2019 board meeting minutes. Mr. Bryner seconded the motion. Motion carried.
5. Public Forum: No Report
6. Report from Carrier: MV Transportation, Inc. given By Marc Roncone
 - Mr. Roncone informed the board that in the month of April 2019, there were 79,888.00 actual vehicle miles; 67,884.00 revenue vehicle miles; 4,297.56 actual vehicle hours; and 3,739.20 revenue vehicle hours.

- Reported to the board about any breakdowns, incidents and any accidents if there was any. This report was given to you in your packet **Attachment I.6** for review.

7. CHAIRMAN'S REPORT-

- **SAVE THE DATE:** The Board Awards Dinner will be held on Tuesday May 7th at St. Spyridon's in Monessen PA. Dinner will be catered by George. Hope to see you all there!
- Chairman Naccarato brought to the board members attention a new attachment to the agenda packet—**Attachment I.6**—which is found in the Report from Carrier section of the agenda packet. Chairman Naccarato went on to explain that the addition was implemented based on a suggestion the staff during the Penn DOT Transit Performance Review. The reviewers felt that board members needed to be supplied with more information in regards to the matrixes that our performance is measured against.

8. TREASURER'S REPORT

- a). Ms. Davis reported that the Finance Management Committee was sent the finance report on April 15th, 2019 and referred all members present to **Attachment I.8.a.** in their agenda packets. The total bills for April 2019 amounted to: \$337,071.48 in Operating Expenses and \$23,589.00 in Capital Grant Expenses for the purchase of the Jeep Cherokee support vehicle. Ms. Davis made a motion to accept this month's Financial Report and approve the payment of the same. Ms. Zeletski seconded the motion. Motion Carried.
- b). The operating and capital budgets for the upcoming fiscal year were also mailed to the Finance Committee for review. A copy has also been handed out to the Board Members tonight for review. The final budgets will need to be Board approved by the May Board Meeting. Please see Nancy or Donna if you have any questions.

9. COMMITTEE REPORTS

- a) Human Resources – Carrie Zeletski, Chairperson -no report
- b) Steering Committee — no report.
- c) Safety & Security – Ed Bryner, Chairperson- no report
- d) By-Laws – Mark Brown, Chairperson – no report.
- e) Capital/Construction – Chris Carroll, Chairperson – no report.

10. REPORTS OF ADMINISTRATIVE PERSONNEL

- a) Executive Director- Mrs. Weckoski spoke about the purchase of our new support vehicle a 2019 Jeep Cherokee. If anyone would have liked to see it, it was available in the garage.
 - Mrs. Weckoski spoke on hand out **I.6** ridership data sheet.
 - She spoke on the Operating Budget for the fiscal year 2019-2020 given to the board for review and asked if anyone had any questions.
- b) Marketing – no report.

11. REPORT OF THE SECRETARY –Mr. Carroll – No Report

12. OLD BUSINESS- no report

13. NEW BUSINESS-

- Mrs. Weckoski asked for a motion from the board for the purchase of (1) 35' CNG bus not to exceed in the amount of \$520,000.00.
Mr. Berestecky motioned and Mr. Carroll seconded the motion. Motion Carried

14. ADJOURNMENT – Before we adjourned Mr. Martin wanted to mention the operator Mike Peterson and how he always is so helpful to the residents of the Bell Vernon Highrise where he lives. With no further business Mr. Bryner motioned and Ms. Davis seconded the motion. Motion Carried.

The meeting adjourned at 6:23 pm.

REMINDER:

THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR:

THURSDAY May 23, 2019 AT 6:00 P.M.

THANK YOU FOR ATTENDING