

**MID MON VALLEY TRANSIT AUTHORITY
1300 MCKEAN AVENUE
CHARLEROI, PA 15022
March 28, 2019**

MINUTES OF REGULAR BOARD MEETING

1. Call to Order – Chairman – 6:00 PM
2. Pledge to Flag- Chairman

3. Roll Call – Secretary Carroll

Correction on February 28, 2019 meeting minutes. The roll call that evening was read by Assistant Secretary Carrie Zeletski as Secretary Christopher Carroll was absent.

There being 15 members present at 6:00 PM, there was a quorum.

Members Present:

Mark Brown
Ed Bryner
Fred Berestecky
Thomas Caudill
Christopher Carroll
Sandy Davis
Devlin Fisher
John Habel
Michael Hammond
Jeremy Hepple
Stephen Luncinski
Gary Litvany
Fred Naccarato
Rik Pankiewicz
Carrie Zeletski

Members Absent:

Aaron Bialon
Ryan Encapera
Frank Kennedy
Robert Petty
J. Edmund Martin

Staff Present:

Donna Weckoski
Nancy Basile
Ashley Altemare
Beth O'Neil

Others Present:

Chuck Parham, MV
Blane Black, ESQ.

4. Mr. Naccarato inquired if there were any additions or corrections to the Board of Director's Meeting Minutes of February 28, 2019. There being none, with the correction on the reading of roll call. Mr. Bryner motioned to approve the February 28, 2019 board meeting minutes. Mr. Hepple seconded the motion. Motion carried.

5. Public Forum: No Report

6. Report from Carrier: MV Transportation, Inc. given By Chuck Parham
 - Mr. Parham informed the board that in the month of March 2019, there were 74,880.00 actual vehicle miles; 63,899.00 revenue vehicle miles; 4,070.20 actual vehicle hours; and 3,569.98 revenue vehicle hours.
7. CHAIRMAN'S REPORT-
 - Mr. Naccarato reported the authority had been awarded in excess of \$2.9 million dollars in state operating assistance from PennDOT. The authority will be required to raise \$81,026.00 in Local Match funding.
 - **SAVE THE DATE:** The Board Awards Dinner will be held on Tuesday May 7th at St. Spyridon's in Monessen PA. Dinner will be catered by George.
8. TREASURER'S REPORT
 - a). Ms. Davis reported that the Finance Management Committee was sent the finance report on March 14th, 2019 and referred all members present to **Attachment I.8.a.** in their agenda packets. The total bills for March 2019 amounted to: \$337,990.07 in Operating Expenses and \$9,013.00 in Capital Grant Expenses. Ms. Davis made a motion to accept this month's Financial Report and approve the payment of the same. Ms. Zeletski motioned and Mr. Carroll seconded the motion. Motion Carried.
 - b). Also, in this month's report is a trip request for Ashley Altemare and Nancy Basile to attend the PPTA Spring Meeting in Lancaster PA on April 22-25, 2019. Cost of this trip is \$1,872.00. Ms. Davis motioned to approve. Mr. Bryner seconded. Motioned Carried.
9. COMMITTEE REPORTS
 - a) Human Resources – Carrie Zeletski, Chairperson **-Ms. Zeletski asked the board to go into Executive Session at 6:09pm due to a personnel matter. Executive Session ended at 6:20pm.**
 - b) Steering Committee — no report.
 - c) Safety & Security – Ed Bryner, Chairperson- no report
 - d) By-Laws – Mark Brown, Chairperson – no report.
 - e) Capital/Construction – Chris Carroll, Chairperson – no report.
10. REPORTS OF ADMINISTRATIVE PERSONNEL
 - a) Executive Director- Mrs. Weckoski spoke about the Review from PennDot on March 5th and 6th, 2019. Mrs. Weckoski spoke on what PennDot thought as positives and what we can do to improve in some areas as well.
 - Mrs. Weckoski spoke on hand out **I.6** ridership data sheet.
 - Mrs. Weckoski also spoke on having a Board training, seeing we have several new members to our MMVTA Board.
 - b) Marketing - Ms. Altemare spoke on Easter Break, the office will be closed on April 19th but buses are on normal schedule and we are closed April 21 and there will be NO bus service on that day.

- Ms. Altemare spoke on the survey that will be coming up. April 10th through the 17th, 2019. Myself and Beth O'Neil will be jumping on some buses to hand these out. We also have them available here in the office.
- Spoke on the progress of the new route in Monessen.
- Ms. Altemare spoke to the board about Freedom Transit working with the MMVTA on getting a route to Washington PA called the County Line B route.
- Also, make sure those board members planning on attending the dinner please RSVP to us at the office asap.

11. REPORT OF THE SECRETARY –Mr. Carroll – No Report

12. OLD BUSINESS- no report

13. NEW BUSINESS- Given to the board was I.13.which was Mid Mon Valley Transit Authority's resolution certifying the local match for the state operating financial assistance FY 2019-2020. A motion was made to approve the required local match funds of \$81,026.00. Ms. Davis motioned Mr. Habel seconded the motion. Motion Carried.

- Mr. Naccarato read a letter from Senator Camera Bartolotta concerning the Liberty Towers Bus stop.
- Mr. Hepple requested that the Authority consider servicing the upper Speers area. Mrs. Weckoski told him it would be taken under advisement.

14. ADJOURNMENT - With no other business to discuss, Mr. Bryner motioned to adjourn. Mr. Hepple seconded the motion. Motion carried.

The meeting adjourned at 6:54 pm.

REMINDER:

THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR:

THURSDAY April 25, 2019 AT 6:00 P.M.

THANK YOU FOR ATTENDING