

**MID MON VALLEY TRANSIT AUTHORITY
1300 MCKEAN AVENUE
CHARLEROI, PA 15022
June 27, 2019**

MINUTES OF REGULAR BOARD MEETING

1. Call to Order – Chairman – 6:00 PM
2. Pledge to Flag- Chairman
3. Roll Call – Secretary Carroll

There being 13 members present at 6:00 PM, there was a quorum.

Members Present:

Mark Brown
Fred Berestecky
Christopher Carroll
Thomas Caudill
Devlin Fisher—6:18pm
John Habel
Jeremy Hepple
Frank Kennedy
Gary Litvany
Stephen Luncinski
J. Edmund Martin
Fred Naccarato
Robert Petty
Carrie Zeletski

Staff Present:

Donna Weckoski
Nancy Basile
Ashley Altemare
Beth O’Neil

Members Absent:

Aaron Bialon
Ed Bryner
Sandy Davis
Ryan Encapera
Michael Hammond
Rik Pankiewicz

Others Present:

Marc Roncone, MV
Blane Black, ESQ.

4. Mr. Naccarato inquired if there were any additions or corrections to the Board of Director’s Meeting Minutes of May 23, 2019. There being none, Mr. Berestecky motioned to approve the May 23, 2019 board meeting minutes. Mr. Carroll seconded the motion. Motion carried.
5. Public Forum: No Report

6. Report from Carrier: MV Transportation, Inc. given By Marc Roncone
 - Mr. Roncone reported on the Actual Vehicle Miles as 77,001. Revenue Vehicle miles being 62,946. Actual Vehicle Hours as 4,238.81 and the Revenue Vehicle Hours being 3,545.47.
 - Also reported that there were 9 incidents without injury, 1 incident with injury. As well as 1 accident without injury and 1 security issue. See **Attachment I.6** for further detail, given to you in your agenda packet.

7. CHAIRMAN'S REPORT-

- Mrs. Weckoski was notified by Gillig that they had the opportunity to move our current bus order production date from March 2020 to January 2020. The exact date is yet to be determined. With full funding currently available for this bus procurement, Mrs. Weckoski was able to take advantage of this opportunity. If all goes well, you will be seeing Two new 40ft. CNG commuter buses on the road sometime in February 2020. The authority will be retiring two 2007 Gillig Phantoms. Once these buses are in operation, the CNG fleet will increase to 17.

8. TREASURER'S REPORT

- a). Mr. Caudill, Assistant Treasurer, reported that the Finance Management Committee was sent the finance report on June 10th, 2019 and referred all members present to **Attachment I.8.a.** in their agenda packets. The total bills for June 2019 amounted to: \$341,551.86 in Operating Expenses. Mr. Caudill made a motion to accept this month's Financial Report and approve the payment of the same. Mr. Carroll seconded the motion. Motion Carried.

9. COMMITTEE REPORTS

- a) Human Resources – Carrie Zeletski, Chairperson

- The human resources Committee met on June 12, 2019 at 7:10pm. Mrs. Weckoski announced to the committee that she would be retiring on Friday, September 27, 2019. A discussion ensued concerning Mrs. Weckoski's replacement. After much discussion, it was decided that effective September 30th Ms. Ashley Altemare would become the new Executive Director. Her salary for this position is to be determined prior to the September board meeting. Mrs. Zeletski made a motion to approve Ashley Altemare as the new Executive Director effective September 30, 2019. Mr. Carroll seconded the motion. Motion Carried.
- The committee also discussed annual raises for the staff. The committee's recommendations are as follows:
 - Ashley Altemare- Salary increased from \$43,290 to \$46,290.
 - Nancy Basile- Salary increased from \$55,537 to \$56,508
 - Beth O'Neil-Salary increased from \$29,000 to \$30,500.
- Mrs. Zeletski made a motion to approve the above salary increases effective July 1, 2019. Mr. Naccarato motioned Mr. Hepple seconded the motion. Motion Carried.
- The next committee meeting will be held prior to the September 26, 2019 board meeting.

- b) Steering Committee — no report.
- c) Safety & Security – Ed Bryner, Chairperson- no report
- d) By-Laws – Mark Brown, Chairperson – no report.
- e) Capital/Construction – Chris Carroll, Chairperson – no report.

10. REPORTS OF ADMINISTRATIVE PERSONNEL

- a) Executive Director- Mrs. Weckoski took a moment to thank the board for all the kind thoughts and prayers for her and her family during this difficult time. It was very appreciated.
 - Mrs. Weckoski gave an update to the board on the strategic workshop that was held on June 12, 2019. She felt it was very successful and thanked the board members who participated for their time. And that there will be another workshop held after the July Board meeting.

- b) Marketing – Ms. Altemare wanted to take a moment to thank the Board for this wonderful opportunity to serve as the new Executive Director.
 - Ms. Altemare reported on a technology UPDATE. **Avail Technologies, INC.** They are PA Fixed Route Intelligent Transportation System. Its main purpose is to achieve a more seamless, integrated statewide transit system for consistent and reliable data for use at the state and local level. Avail is very similar to Syncromatics which is what we have now. MMVTA is next on the list to upgrade to this new system. Project Timeline (estimated July 2019 -January 2020).
 - She also spoke on the current service adjustments coming in August 2019. It will provide more access to the Mon Valley Hospital. It will bring new service to Monessen hill. Ms. Altemare sent out surveys VIA mail to the residents of Monessen to get feed back on interest of the new route. Also, she hopes this will raise our ridership as well. So far, most of the feedback is positive from the residents. There will be a Public Hearing July 9,2019 at 11:00am and 6:00pm here at the Transit Center.
 - She also reported that there are yard signs displayed on Monessen Hill to promote the new service and visits to the housing complexes on the hill are scheduled.

11. REPORT OF THE SECRETARY –Mr. Carroll

- a) Mr. Carroll read a card from The Weckoski's thanking the board and staff for all the expressions of sympathy regarding the recent loss of their son and brother.

12. OLD BUSINESS- Mr. Berestecky wanted to know if we planned on moving forward about the Washington county funding. Mr. Fisher asked if we could get the Steering Committee together to discuss the issue

13. NEW BUSINESS- none

14. ADJOURNMENT – With no further business to discuss Mr. Naccarato motioned to adjourn the meeting. Mr. Carroll motioned to adjourn Mrs. Zeletski seconded the motion. Motion Carried.

The meeting adjourned at 6:40pm.

REMINDER:

THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR:

THURSDAY July 25, 2019 AT 6:00 P.M.

THANK YOU FOR ATTENDING