

MID MON VALLEY TRANSIT AUTHORITY
1300 MCKEAN AVENUE
CHARLEROI, PA 15022
July 25, 2019
Revised 8/6/19

MINUTES OF REGULAR BOARD MEETING

1. Call to Order – Chairman – 6:00 PM
2. Pledge to Flag- Chairman
3. Roll Call – Secretary Carroll

There being 14 members present at 6:00 PM, there was a quorum.

Members Present:

Mark Brown
Fred Berestecky
Christopher Carroll
Thomas Caudill
Devlin Fisher
John Habel
Stephen Luncinski
J. Edmund Martin
Fred Naccarato
Rik Pankiewicz
Robert Petty
Carrie Zeletski

Members Absent:

Aaron Bialon
Ryan Encapera
Frank Kennedy
Gary Litvany
Jeremy Hepple
Robert Petty

Staff Present:

Donna Weckoski
Nancy Basile
Ashley Altemare
Beth O'Neil

Others Present:

Marc Roncone, MV
Blane Black, ESQ
Dave Totten
Kathy Stefani
Leann Chaney

4. Mr. Naccarato inquired if there were any additions or corrections to the Board of Director's Meeting Minutes of June 27, 2019. There being none, Mr. Bryner motioned to approve the June 27, 2019 board meeting minutes. Mr. Carroll seconded the motion. Motion carried.
5. Public Forum: No Report
6. Report from Carrier: MV Transportation, Inc. given By Marc Roncone

- Mr. Roncone reported on the Actual Vehicle Miles as 69,302.00. Revenue Vehicle miles being 54,935.00. Actual Vehicle Hours as 3,853.59 and the Revenue Vehicle Hours being 3,152.48.
- Also reported on 3 Incidents w/out injury and 1 accident w/out injury. He also reported we had 1 road call and 1 major mechanical failure. See **Attachment I.6** for further detail, given to you in your agenda packet.

7. CHAIRMAN'S REPORT-

- a.) Mr. Naccarato wanted to remind the board that immediately following the tonight's board meeting the second Strategic Planning workshop will be held for those who wish to attend. It should only be about an hour.

8. TREASURER'S REPORT

- a). Ms. Davis reported that the Finance Management Committee was sent the finance report on July 15th, 2019 and referred all members present to **Attachment I.8.a.** in their agenda packets. The total bills for June 2019 amounted to: \$293,670.44 in Operating Expenses. Ms. Davis made a motion to accept this month's Financial Report and approve the payment of the same. Ms. Zeletski seconded the motion. Motion Carried.

9. COMMITTEE REPORTS

- a) Human Resources – Carrie Zeletski, Chairperson
- b) Steering Committee — Devlin Fisher, Chairperson
 - Reported we had a committee meeting on July 24, 2019 to discuss Washington county funding.
 - There was a motion made for the board to approve to send a letter to the Washington County Board of Commissioners to receive more funding. Mr. Fisher motioned and Mr. Pankiewicz seconded the motion. Motion Carried.
- c) Safety & Security – Ed Bryner, Chairperson- no report
- d) By-Laws – Mark Brown, Chairperson – no report.
- e) Capital/Construction – Chris Carroll, Chairperson – no report.

10. REPORTS OF ADMINISTRATIVE PERSONNEL

- a) Executive Director- Mrs. Weckoski told the board about Mr. Petty being hospitalized.
- b) Marketing – Ms. Altemare updated the board on how the Avail project was coming along.
 - Reported on the service adjustments coming in August 2019.
 1. Provide more access to Mon Valley Hospital
 2. New Service to Monessen Hill
 3. Rider feedback from previous surveys
 4. Ridership numbers
 - Reported on the public Feedback (**POSITIVE!!!**)
 1. Adjusted the Express 3 time for earlier AM arrival into PGH
 2. Earlier and Later trips to/from Shopping Plazas

- We plan on doing a Monessen Picnic to promote the new route. We will be stopping at the Highland Manor, Park Manor and Monessen Senior Center.
- Monongahela is celebrating their 250th Birthday! All sorts of activities going on throughout the community. August 8th-the 11th.

11. REPORT OF THE SECRETARY –Mr. Carroll

a) Mr. Carroll read a card from The Weckoski's thanking the board and staff for all the expressions of sympathy regarding the recent loss of her dad.

12. OLD BUSINESS- Mrs. Weckoski asked the board for the approval of the new service adjustments starting August 19, 2019. Mr. Naccarato then asked for a motion to approve the New Service adjustments starting on August 19, 2019. Mr. Carroll motioned. Mr. Bryner seconded the motion. Motion carried.

13. NEW BUSINESS

a.) Approval of the DBE plan Goals for FFY 2020-2021-2022 (**Attachment I.13.a**)

- A motion was made to approve the DBE plan Goals. Ms. Davis made the motion and Mr. Carroll seconded the motion. Motion carried.

b.) Approval of FY 2019-2020 Consolidated Capital Grant Application (CCA) to File and Certify Local Match (**Attachment I.13.B**)

- Motion was made to the board to approve the FY 2019-2020 CCA. Ms. Davis motioned and Mr. Berestecky seconded the motion. Motion carried.

14. ADJOURNMENT – Before we Adjourned Mr. Brown wanted to bring to the board's attention of the passing of Mr. Cope a former driver for MMVTA. Mrs. Weckoski asked for a moment of silence in memory of Mr. Cope. With no further business to discuss Mr. Naccarato motioned to adjourn the meeting. Mr. Bryner motioned to adjourn Mr. Carroll seconded the motion. Motion Carried.

The meeting adjourned at 6:20pm.

Immediately following tonight's meeting, the SPC was here discussing the Strategic Business Plan.

REMINDER:

THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR:

THURSDAY August 22, 2019 AT 6:00 P.M.

THANK YOU FOR ATTENDING