



# Mid Mon Valley Transit Authority

1300 McKean Avenue • Charleroi, PA 15022

*On the Move... for You!*

## RIGHT-TO-KNOW REQUEST FORM

**DATE REQUESTED:**

**REQUEST SUBMITTED BY:** U.S. MAIL      FAX      IN-PERSON

**NAME OF REQUESTOR (OPTIONAL):** \_\_\_\_\_

**STREET ADDRESS (OPTIONAL):** \_\_\_\_\_

**CITY/STATE/ZIPCODE (REQUIRED):** \_\_\_\_\_

**TELEPHONE (OPTIONAL):** \_\_\_\_\_

**E-MAIL (OPTIONAL):** \_\_\_\_\_

**RECORDS REQUESTED:**

\*Provide as much specific detail as possible so the agency can identify the information.

**DO YOU WANT COPIES? YES OR NO**

**DO YOU WANT TO INSPECT THE RECORDS? YES OR NO**

**DO YOU WANT CERTIFIED COPIES OF RECORDS? YES OR NO**

**RIGHT TO KNOW OFFICER: ASHLEY SEMAN**

**DATE RECEIVED BY THE AGENCY:**

\*\*\*Public bodies must fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in the Act, the request must be in writing. (Section 702.)

\*\*\*\*Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)