

**MID MON VALLEY TRANSIT AUTHORITY
1300 MCKEAN AVENUE
CHARLEROI, PA 15022
January 23, 2020**

MINUTES OF REGULAR BOARD MEETING

District Justice Mr. Eric Porter swore in four individuals to serve on our MMVTA Board of Directors prior to the start of the Regular Board Meeting.

- 1. Edward Bryner- Charleroi Borough**
- 2. Devlin Fisher- Fallowfield Twp.**
- 3. Mark Brown- Fayette City**
- 4. Fred Exley- Belle Vernon Borough**

1. Call to Order – Chairman – 6:05 PM
2. Pledge to Flag- Chairman
3. Roll Call – Secretary Carroll

There being 14 members present at 6:05 PM, there was a quorum.

Members Present:

Mark Brown
Fred Berestecky
Edward Bryner
Christopher Carroll
Thomas Caudill
Ryan Encapera
Fred Exley
Devlin Fisher
John Habel
Michael Hammond
Jeremy Hepple
Fred Naccarato
Rik Pankiewicz
Carrie Zeletski

Staff Present:

Ashley Seman
Nancy Basile
Beth O’Neil
Ariel Dochenetz

Members Absent:

Aaron Bialon
Robert Petty
Sandy Davis
Frank Kennedy
Stephen Luncinski

Others Present:

Mark Roncone, MV
Cliff Opfer, MV
Blane Black, ESQ
Mark Turnley- Auditor
Tom Klevan-SPC
Kathy Stefani-SPC

4. Mr. Naccarato inquired if there were any additions or corrections to the Board of Director's Meeting Minutes of December 19, 2019. There being none, Mr. Bryner motioned to approve the December 19, 2019 board meeting minutes. Mr. Habel seconded the motion. Motion carried.

5. Public Forum: No Report

6. Report from Carrier: MV Transportation, Inc. Mr. Roncone

- Mr. Roncone reported on the Actual Vehicle Miles as 79,191. Revenue Vehicle miles being 68,904. Actual Vehicle Hours as 4,33.47 and the Revenue Vehicle Hours being 3,675.02.
- Also reported on 5 Incidents w/out injury and 2 accidents w/out injury, 1 accident with injury. 0 security issue and 4 valid complaint. He also reported we had 3 road call and 3 major mechanical failures and 1 other mechanical failure.
- See **Attachment I.6** for further detail, given to you in your agenda packet.

7. CHAIRMAN'S REPORT

a.) Mr. Naccarato-reported immediately following tonight's meeting the SPC will present our Strategic Business Plan.

b.) Mr. Naccarato introduced our newest board member Fred Exley, who will be representing Belle Vernon Borough. and asked him to tell us a little about himself. Welcome Mr. Exley!!

8. TREASURER'S REPORT

a). Ms. Zeletski read and Miss Davis was Absent. Ms. Zeletski reported that the Finance Management Committee was sent the finance report on January 6th, 2019 and referred all members present to **Attachment I.8.a.** in their agenda packets. The total bills for January 2020 amounted to: \$336,318.95 in Operating expenses.

b.) Ms. Zeletski made a motion to approve this month's Financial report and payment of the same. Mr. Carroll seconded the motion. Motion Carried.

c.) Mr. Turnley reviewed the Auditors Statement with the Board. Mr. Naccarato made the motion to accept the Auditors Report. Mr. Carroll motioned Ms. Zeletski seconded the motion. Motion Carried.

9. COMMITTEE REPORTS

- a) Human Resources – Carrie Zeletski, Chairperson -none
- b) Steering Committee — Devlin Fisher, Chairperson- none
- c) Safety & Security – Ed Bryner, Chairperson- none
- d) By-Laws – Mark Brown, Chairperson-none
- e) Capital/Construction – Chris Carroll, Chairperson – none.

10. REPORTS OF ADMINISTRATIVE PERSONNEL

a) Executive Director

- a. Ms. Seman reported on the visit from Rep. Bud Cook. It was very positive. She discussed that they talked about ridership, kinds of funding, and the future goals of the MMVTA.
- b. Just a little bit of housekeeping. We are bringing back the binders! The tabs in the front of the binders are 2020 meeting schedule, committee list, Board member term of Office, the member By-Laws, a member contact list and a Fleet list. Beth will be placing your agenda in the binder each month.

b) Marketing

- a. Ms. Seman reported on that Ms. Dochenetz will be handling the Marketing report moving forward.

11. REPORT OF THE SECRETARY –Mr. Carroll read the Board member Stephen Luncinski will be resigning as of January 31, 2020 and the Mr. James Hartman will be taking his place. Also, we received a letter regarding the passing of a long-time rider Douglas Donofrio. His sister Debbie wrote in to us. She thanked the office and the drivers for always taking such good care of him.

12. OLD BUSINESS-

- a.) Approval of PennDOT FY 19-20 Consolidated Capital Grant Resolution to File Application and to Certify Local Match (this supersedes Resolution #19-20-2) **(attachment I.12.a)** Mr. Bryner motioned to accept the resolution. Mr. Carroll seconded the motion. Motion carried.
- b.) In the process of putting the numbers on the backs of the newer buses.

13. NEW BUSINESS-

14. ADJOURNMENT –

Mr. Naccarato asked if there were any other business. With there being none. He made a motion to adjourn the meeting. Mr. Habel made the motion; Mr. Bryner seconded the motion. Motion carried.

The meeting adjourned at 6:24 pm.

REMINDER:

THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR:

THURSDAY February 27, 2020 AT 6:00 P.M.

THANK YOU FOR ATTENDING

