

**MID MON VALLEY TRANSIT AUTHORITY
1300 MCKEAN AVENUE
CHARLEROI, PA 15022
January 28, 2021**

MINUTES OF REGULAR BOARD MEETING

Magistrate Mr. Eric Porter swore in three individuals to serve on our MMVTA Board of Directors prior to the start of tonight's regular board meeting.

- 1. Christopher Carroll - New Eagle**
- 2. Fred Naccarato - Monessen**
- 3. Fred Exley – Belle Vernon**

1. Call to Order – Chairman – 6:00 PM
2. Pledge to Flag- Chairman
3. Roll Call – Secretary

There being 13 members present at 6:00 PM, there was a quorum.

Members Present:

Ed Bryner
Fred Berestecky
Christopher Carroll
George Eckert
Sandy Davis
Ryan Encapera
Fred Exley
Devlin Fisher
John Habel
Michael Hammond
Frank Kennedy
John Lorenzo
Jeremy Hepple
Fred Naccarato
Rik Pankiewicz
William Furlong
Carrie Zeletski

Staff Present:

Ashley Seman
Nancy Basile
Beth O'Neil
Aeriel Dochenetz

Members Absent:

Mark Brown
James Hartman

Others Present:

Marc Roncone, MV
Blane Black, ESQ
D. Magistrate Eric Porter
Mr. Mark Turnley, C.P.A.

4. Mr. Carroll inquired if there were any additions or corrections to the Board of Director's Meeting Minutes on November 19, 2020 as the December 17, 2020 meeting was cancelled.

- Mr. Carroll asked for a motion to approve the minutes for the November 19, 2020 meeting, as mailed. Mr. Bryner made the motion. Mr. Exley seconded the motion. Motion Carried.

5. Public Forum: - none

6. Report from Carrier: MV Transportation, Inc., Mr. Roncone

- Mr. Roncone reported on fixed route service for **November 2020** as follows: Actual Vehicle Miles were 58,275; Revenue Vehicle miles were 48,752; Actual Vehicle Hours were 3,339.01; and the Revenue Vehicle Hours were 2,872.06.
- Mr. Roncone also reported that there were 3 Incident w/out injury; 0 incident with injury; 2 accidents w/out injury; 0 accidents with injury; 2 security issues; 2 valid complaints. 0 compliments. He also reported on 2 road calls; 3 major mechanical failure; and 3 other mechanical failures.
- Mr. Roncone reported on fixed route service for **December 2020** as follows: Actual Vehicle Miles were 61,894; Revenue Vehicle Miles were 51,731; Actual Vehicle Hours 3,611.00; Revenue Vehicle Hours are 3,098.00.
- Mr. Roncone also reported that there were 6 Incident w/out injury; 0 incident with injury; 1 accident w/out injury; 0 accidents with injury; 0 security issues; 0 valid complaints. 0 compliments. He also reported on 3 road calls; 3 major mechanical failure; and 2 other mechanical failures.
- See **Attachment I.6** for further detail, provided in the agenda packet.
- Mr. Eckert shared a story with the board. A passenger told him she was in a bind and our staff and driver took the time to help her, paying a complement to our staff and to driver for their kind and considerate customer service.

7. CHAIRMAN'S REPORT

- a.) Mr. Carroll reported that Board Member Mark Brown has been hospitalized. Please keep him in your thoughts and prayers. Also, prior to February 25th board meeting, board members and staff will be getting photos taken for a new picture in the lobby. So, please arrive 15 – 20 minutes early. Thank you.
- b.) Mr. Carroll also thanked Mr. Porter for taking the time to be here to swear in our board members this evening. It was much appreciated.

8. TREASURER'S REPORT

- a). Ms. Zeletski reported that the Finance Management Committee was sent the finance report the week **December 7th of 2020** and referred all members present to **Attachment I.8.a.** in their agenda packets. The total paid in operating expenses are \$368,875.84. Ms. Zeletski made a motion that we retroactively ratify Decembers Financial Report and payment of Decembers Bills. Ms. Zeletski made the motion Ms. Davis seconded the motion. Motion Carried.

b.) Ms. Zeletski reported that the Finance Management Committee was sent the finance report the week of **January 4, 2021** and referred all members present to **Attachment I.8.a.** in their agenda packets. The total paid in operating expenses are \$451,113.33. This amount includes a payment to Gillig in the amount of \$131,090 for the purchase of plexiglass bus shields. Ms. Zeletski made a motion that we accept this months Financial Report and approve payment of the same. Mr. Naccarato seconded the motion. Motion carried.

c.) Westmoreland County 2021 Allocation: The authority has received a letter, contained in your agenda packet, from Westmoreland County. This county has awarded the authority \$40,856 in local operating assistance and \$32,224 in local capital assistance for 2021.

d.) FY 19-20 Audit Presentation given by Mr. Mark Turnley VIA Zoom. The FY 19-20 Audited Financial Statements were mailed to each board member for review. Mr. Turnley presented the report to the board and answered and questions. Ms. Zeletski made a motion to approve the Audit of FY 19-20 as presented. Ms. Davis seconded the motion. Motion carried.

9. COMMITTEE REPORTS

- a) Human Resources – Carrie Zeletski, Chairperson-No report
- b) Steering Committee — Devlin Fisher, Chairperson. - No report
- c) Safety & Security – Ed Bryner, Chairperson - No report
- d) By-Laws – Mark Brown, Chairperson- No report
- e) Capital/Construction – Chris Carroll, Chairperson – No report.

10. REPORTS OF ADMINISTRATIVE PERSONNEL

a.) Executive Director

- Mrs. Seman gave an Avail Technologies Update. She stated all vehicles are fully installed, on the road.
- Also, Mrs. Seman reported, we have a new TraXster system in 2021. It was released to the public First week of January. Riders can get real time information 5 simple ways. By phone, Online, scan a QR code, Text and we also have a App. Posters were placed at all bus shelters for the riders to access.

b.) Marketing.

- Ms. Dochenetz reported The Cal Commuter is now running on normal route started on January 18th, 2021.
- Also, Ms. Dochenetz reported the Vulcan Flyer bus route started on January 25, 2021. Schedules were given to all board members who were present.

11. REPORT OF THE SECRETARY –Mr. Naccarato stated that there are two forms to be filled out at your seat. Board Member information sheet and the State Ethics Form. Please return to Beth as soon as possible.

12. OLD BUSINESS-

a.) Mr. Roncone gave an update regarding first aide training for our drivers.

b.) Mrs. Seman gave the board an update on moving the bus stop located at 7th and McKean in Charleroi.

13. NEW BUSINESS-

- The approval to proceed with the purchase 2 – 35 foot Gillig Buses for the amount of \$1,153,400.00. Mr. Carroll asked for a motion to approve the purchase of 2- 35 foot Gillig Buses in the amount as presented. Mr. Naccarato made the motion, Mr. Pankiewicz seconded the motion. Motion carried.
- Mr. Habel asked about adding a stop in Washington Township.
- Mr. Hepple asked to see bus service return to Speers Borough.

14. ADJOURNMENT –. Mr. Carroll asked if there were any further business to discuss. There being none, Mr. Carroll requested a motion to adjourn. Mr. Furlong made the motion to adjourn. Ms. Davis seconded the motion. Motion Carried.

The meeting adjourned at 7:07pm

REMINDER:

THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR:

THURSDAY February, 25 AT 6:00 P.M.

Reminder: Pictures will be taken 15-20 minutes prior to meeting.

THANK YOU FOR ATTENDING