

**MID MON VALLEY TRANSIT AUTHORITY  
1300 MCKEAN AVENUE  
CHARLEROI, PA 15022  
May 27, 2021  
MINUTES OF REGULAR BOARD MEETING**

**Mayor Frank Kennedy swore in one individual to serve on our MMVTA Board of Directors prior to the start of tonight's regular board meeting.  
Diann Donaldson- N. Belle Vernon**

1. Call to Order – Chairman – 6:02 PM
2. Pledge to Flag- Chairman
3. Roll Call – Secretary

There being 13 members present at 6:00 PM, there was a quorum.

**Members Present:**

Ed Bryner  
Fred Berestecky  
Christopher Carroll Zoom  
Sandy Davis  
Diann Donaldson  
George Eckert  
Devlin Fisher  
William Furlong  
John Habel III  
Frank Kennedy  
Fred Naccarato  
Rik Pankiewicz  
Carrie Zeletski

**Members Absent:**

Mark Brown  
Ryan Encapera  
Fred Exley  
Jeremy Hepple  
Michael Hammond  
John Lorenzo

**Staff Present:**

Ashley Seman  
Nancy Basile  
Aeriel Dochenetz  
Beth O'Neil

**Others Present:**

Marc Roncone, MV  
Blane Black, ESQ

4. Mr. Carroll inquired if there were any additions or corrections to the Board of Director's Meeting Minutes of April 22, 2021 as mailed/emailed.
  - Mr. Carroll asked for a motion to approve the minutes for the April 22, 2021 meeting, as mailed/emailed. Ms. Davis made the motion. Mr. Eckert seconded the motion. Motion Carried.
5. Public Forum: - none

6. Report from Carrier: MV Transportation, Inc., Mr. Roncone
  - Mr. Roncone reported on fixed route service for the month of April 2021 as follows: Actual Vehicle Miles were 72,231.00; Revenue Vehicle miles were 60,901.00; Actual Vehicle Hours were 4,528.29; and the Revenue Vehicle Hours were 3,971.82.
  - Mr. Roncone also reported that there were 0 Incident w/out injury; 0 incident with injury; 0 accident w/out injury; 0 accidents with injury; 0 security issues; 0 valid complaint. 0 compliments. He also reported on 0 road calls; 2 major mechanical failure; and 0 other mechanical failures.
  - See **Attachment I.6** for further detail, provided in the agenda packet.
7. CHAIRMAN'S REPORT
  - a.) Mr. Carroll informed the board of the passing of long-time board member Robert Petty. Mr. Petty served as the previous Stockdale Board member for 11 years. Also, we want to express our condolences for the passing of John Kraszewski. Mr. Kraszewski was a MV operator for 11 years.
  - b.) Mr. Carroll introduced the new N. Belle Vernon representative, Diann Donaldson to the board.
8. TREASURER'S REPORT
  - a). Ms. Zeletski reported that the Finance Management Committee was sent the finance report the week of May 3rd, 2021 and referred all members present to **Attachment I.8.a.** in their agenda packets.
    - The total paid in operating expenses was \$391,103.73 including \$35.99 in COVID Expenses.
    - Capital expenses in the amount of \$10,075.00 consisting of the following State Capital Grant payments: \$3,375.00 to Don's Signs for Avail bus stop signs (check # 10108). \$6,700.00 to The Pittsburgh Company for a 50% down payment for Transit Center exterior painting (check #10081)Ms. Zeletski made a motion to accept this month's Financial Report and approve payment of the same. Mr. Bryner seconded the motion. Motion Carried.
9. COMMITTEE REPORTS
  - a) Human Resources – Carrie Zeletski, Chairperson-No report
  - b) Steering Committee — Devlin Fisher, Chairperson.
    - Mr. Fisher stated the state infrastructure bill is stalled within Congress. Mr. Fisher stated he does not see the merger with Freedom Transit happening anytime in the near future. He also mentioned Commissioner Sherman visited our facilities on May 25<sup>th</sup>. Mr. Fisher referred to Mrs. Seman for any details.
  - c) Safety & Security – Ed Bryner, Chairperson - No report

- d) By-Laws – Fred Berestecky, Chairperson
  - Mr. Berestecky stated that he has been in contact with the other committee members. They are currently working on several aspects of the By-Laws including, attendance, definition of quorum, and adding in virtual meetings. Mr. Berestecky stated that as soon as the By-Laws are completed, they will be presented to the board for review then approved at the following meeting.
- e) Capital/Construction – Chris Carroll, Chairperson – No report.

## 10. REPORTS OF ADMINISTRATIVE PERSONNEL

### a.) Executive Director

- Mrs. Seman stated Commissioner Nick Sherman visited our bus facility in Donora and he also came here to the Transit Center. The visit went very well. Mrs. Seman said that he was impressed by both facilities.
- A Commuter survey was put out to the riders in the beginning of May. We received 23 surveys. Survey data is in the agenda packet **(Attachment I.10.a)**. Mrs. Seman recommended to the board, based on the data, that we continue with the COVID Reduced schedule until we see an increase in ridership. A suggestion was made to put some surveys on the buses and in the newspaper to receive more feedback.
- Capital Projects: The side lot located next to the MMVTA Park N Ride is complete. The exterior painting of the Transit Center will begin in June. Also, Mrs. Seman will be having a meeting with the contractors for the Cal U bus shelter to discuss details.
- Mrs. Seman reported we are upgrading our website, adding a slight change to the FY21 budget, under a state grant.
- The face mask requirements for public transit has been extended through Sept 13<sup>th</sup>, 2021.

### b.) Marketing

- Ms. Dochenetz reported that there will be no bus service on Memorial Day, May 31<sup>st</sup> and the Transit Center will be closed on Monday in honor of the holiday.
- The Cal Commuter and the Vulcan Flyer will not be operating from May 8<sup>th</sup> to August 2021. The Local 2 will operate its normal route schedule this Summer.

## 11. REPORT OF THE SECRETARY – No Report.

## 12. OLD BUSINESS

- a.) Mrs. Seman reported she is still waiting on management/ corporate to get back to her about placing a bench at the Aldi's in Belle Vernon.

## 13. NEW BUSINESS-

- a.) Resolution #20-21-9 Authorizing Submittals and Modification of PA DOT Grants.
  - Mrs. Seman requested a motion from the board to approve the Resolution #20-21-9. Mr. Furlong made the motion. Mr. Eckert seconded the motion. Motion Carried.

14. ADJOURNMENT –.

- Prior to adjournment Mr. Kennedy notified the board of the passing of board member James Hartman. Mr. Hartman served on as Allenport's representative.
- Mr. Carroll asked if there were any further business to discuss. There being none, Mr. Carroll requested a motion to adjourn. Ms. Davis made the motion to adjourn. Mr. Berestecky seconded the motion. Motion Carried.

The meeting adjourned at 6:42 PM

**REMINDER:**

THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR:

**THURSDAY June 24 AT 6:00 PM**

THANK YOU FOR ATTENDING