

MID MON VALLEY TRANSIT AUTHORITY
1300 MCKEAN AVENUE
CHARLEROI, PA 15022
July 22, 2021
MINUTES OF REGULAR BOARD MEETING

1. Call to Order – Chairman – 6:00 PM
2. Pledge to Flag- Chairman
3. Roll Call – Secretary

There being 14 members present at 6:00 PM, there was a quorum.

Members Present:

Ed Bryner
Fred Berestecky
Mark Brown
Christopher Carroll
Sandy Davis
Diann Donaldson
Fred Exley
Ryan Encapera Zoom
George Eckert
William Furlong
John Habel III
Frank Kennedy
Fred Naccarato
Carrie Zeletski

Members Absent:

Devlin Fisher
Michael Hammond
John Lorenzo
Jeremy Hepple
Rik Pankiewicz
Blane Black, ESQ

Staff Present:

Ashley Seman
Nancy Basile
Aeriel Dochenetz
Beth O'Neil

Others Present:

Marc Roncone, MV

4. Mr. Carroll inquired if there were any additions or corrections to the Board of Director's Meeting Minutes of June 24, 2021, as mailed/emailed.
 - Mr. Carroll asked for a motion to approve the minutes for the June 24, 2021, meeting, as mailed/emailed. Mr. Eckert made the motion. Mr. Kennedy seconded the motion. Motion Carried.
5. Public Forum: - none

6. Report from Carrier: MV Transportation, Inc., Mr. Roncone
 - Mr. Roncone reported on fixed route service for the month of June 2021 as follows: Actual Vehicle Miles were 62,309.00; Revenue Vehicle miles were 51,547.00; Actual Vehicle Hours were 3,594.99; and the Revenue Vehicle Hours were 3,094.01.
 - Mr. Roncone also reported that there were 1 Incident w/out injury; 1 incident with injury; 0 accident w/out injury; 0 accidents with injury; 4 security issues; 3 valid complaints. 0 compliments. He also reported on 4 road calls; 4 major mechanical failure; and 4 other mechanical failures.
 - See **Attachment I.6** for further detail, provided in the agenda packet.

7. CHAIRMAN'S REPORT

- a.) Mr. Carroll welcomed back board member Mr. Mark Brown. Mr. Brown had been absent since Thanksgiving of 2020 due to health issues. We are all happy to see him return.

8. TREASURER'S REPORT

- a). Ms. Zeletski reported that the Finance Management Committee was sent the finance report the week of July 5th, 2021, and referred all members present to **Attachment I.8.a.** in their agenda packets.

- The total bills for this month amount to \$285,820.22 in Operating Expenses and \$72,434.06 in COVID Expenses. This also includes the 7/23/21 payroll that does not appear yet on the finance report.

Ms. Zeletski made a motion to accept this month's Financial Report and approve payment of the same. Ms. Davis seconded the motion. Motion Carried.

9. COMMITTEE REPORTS

- a) Human Resources – Carrie Zeletski, Chairperson- No report

- b) Steering Committee — Devlin Fisher, Chairperson- No Report

- c) Safety & Security – Ed Bryner, Chairperson

- Mr. Bryner reported to the Board on 8/27/2020 the board approved a Public Transportation Safety Plan, as required by the FTA. The plan states that each year in July, the MMVTA must review the plan to ensure compliance and to check our safety performance targets. The only change needed to the Plan is to update the Safety Performance Targets. **(Attachment I.9.c)** in the agenda packet.
- Mr. Carroll requested a motion to approve Resolution #21-22-1 MMVTA Public Transportation Safety Plan-Version 2 49 CFR Part 673 Effective July 2021. Mr. Bryner made the motion. Mr. Habel seconded the motion. Motion Carried

- d) By-Laws – Fred Berestecky, Chairperson

- It was requested to the By-Laws Committee, by Mrs. Seman, that a amendment be added to our By-Laws that Zoom can be used as an authorized means of attendance to a MMVTA Board Member Meeting.

- e) Capital/Construction – Chris Carroll, Chairperson – No report.

10. REPORTS OF ADMINISTRATIVE PERSONNEL

a.) Executive Director

- Mrs. Seman updated the board on the Commuter Surveys which ended July 16, 2021. We received 45 surveys in total. Looking at the data Mrs. Seman had a discussion with MV. She is suggesting that we Reinstate the Express 1 and Express 2 and continue to use the Covid reduced schedule for the Commuter A. Effective date will be August 16th, 2021. A handout of updated survey information was provided to all present.
- Mrs. Seman reported to the board that drivers have been reporting high activity on Knox Avenue in Monessen, when trying to service Highland Manor. It has caused a safety concern. Mrs. Seman spoke with MV and management at Highland Manor and they have come up with a new route to service this area. This would come into effect August 14, 2021.
 - **New stops:** Corner of 9th and Knox at Park
 - Monessen House Apartments
 - McMahan at 9th Street
- Mrs. Seman requested a motion to move forward with the mentioned Route Updates for August 2021. Mr. Naccarato made the motion. Mr. Furlong seconded the motion. Motion carried.
- Mrs. Seman notified the board of a PA Human Relations complaint. There was a fare misunderstanding between a MV Driver and a rider. Per Blane's recommendations and agreements with MV Transit, the complaint was settled by MV, and the case will be closed in a few days. Because Blane was not present at this meeting to answer any questions Mr. Carroll requested a motion to table this discussion until Blane can be present. Mr. Eckert made the motion. Mr. Naccarato seconded the motion. Motion carried.

b.) Marketing

- Ms. Dochenetz reported to the board of some Face book stats. The MMVTA Facebook page views have increased by 78%. Our post reach has increased by 428% and our post engagement has gone up significantly to 1,589%.
- Ms. Dochenetz updated the board on the status with Giant eagle Corporate when it comes to our ticket sales at the Fisher Heights Giant Eagle location and the Finleyville Giant Eagle location. We have not heard from them and because of this we plan on removing both locations as sales outlets from our website.
- Monongahela Foodland has agreed to take on the sale of Zone 2 10 Trip ticket books and Monthly Flash Passes. We will also continue to remind riders that they can purchase them online, here at the Transit Center and at our other sales outlets.

11. REPORT OF THE SECRETARY

- Mr. Naccarato reported to all present that members of several Monessen youth baseball teams joined the Pittsburgh Pirate Parrot on Thursday July 22nd, 2021, for a dedication ceremony for a historical marker honoring Homestead Grays legend Josh Gibson. Mr. Gibson hit the second-longest home run of his career out of Monessen's Page Park Ballfield on July 24, 1938.

12. OLD BUSINESS- No report

13. NEW BUSINESS.

- Resolution #21-22-2 Consolidated Capital Grant Application (CCA): Board Resolution to File Application and to Certify Local Match FY 2021-2022. Mr. Carroll requested a motion to approve Resolution #21-22-2. Mr. Bryner made the motion. Mr. Berestecky seconded the motion. Motion Carried.

14. ADJOURNMENT

- Mr. Carroll asked if there were any further business to discuss. There being none, Mr. Carroll requested a motion to adjourn. Ms. Davis made the motion to adjourn. Ms. Zeletski seconded the motion. Motion Carried.

The meeting adjourned at 6:43 PM

REMINDER:

THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR:

THURSDAY August 26 AT 6:00 PM

THANK YOU FOR ATTENDING