

**MID MON VALLEY TRANSIT AUTHORITY**  
**1300 MCKEAN AVE**  
**CHARLEROI, PA 15022**  
**April 27, 2023**  
**MINUTES OF REGULAR BOARD MEETING**

1. CALL TO ORDER-Chairman- 6:00 PM
2. PLEDGE TO FLAG- Chairman
3. ROLL CALL- Secretary

There being 13 members present at 6:00 PM and 14 members present at 6:07 PM, there was a quorum.

**Members Present**

Diann Donaldson  
Chris Carroll  
George Eckert  
Sandy Davis  
Earl Doman  
Frank Kennedy  
Devlin Fisher  
Devin DeRienzo  
Timothy Herd  
Fred Naccarato  
Rik Pankiewicz  
William Furlong  
John Habel-**Zoom**  
Mark Boyle  
Fred Berestecky-**Zoom**

**Members Absent:**

Joseph Augustine  
Bernie Bandini  
Fred Exley  
Ed Bryner

Fayette City & Coal Center (awaiting member appointment).

**Staff Present:**

Ashley Seman  
Nancy Basile  
Aeriel Dochenetz  
Stephanie Lee  
Michael Perry

**Others Present:**

Marc Roncone, MV Transportation  
Cliff Opfer, MV Transportation  
Tim Hart, MV Transportation  
Matt Veach, MV Transportation

4. Chairman Fisher inquired if there were additions or corrections to the March 23, 2023 Board Meeting Minutes? Hearing none, Chairman Fisher asked for a motion to approve the Minutes of the March 23, 2023 Board Meeting. Mrs. Davis made the motion to approve the minutes. Mr. Pankiewicz seconded the motion. Motion carried.

5. PUBLIC FORUM- None.
6. REPORT FROM THE CARRIER: MV Transportation, Inc., Marc Roncone
  - a.) Mr. Roncone reported on fixed route service for the month of March 2023 as follows: Actual Vehicle Miles were 81,905.00; Revenue Vehicle miles were 68,675.00; Actual Vehicle Hours were 4,952.57; and the Revenue Vehicle Hours were 4,323.51. Mr. Roncone noted that the Vulcan Flyer, during the month of March, was off for one week due to Spring Break.
  - b.) Mr. Roncone also reported on 2 incidents without injury; 1 incident with injury (unresponsive); 1 accident without injury (non-preventable); and 0 accidents with injury. Mr. Roncone stated that there were 0 security issues; 2 valid complaints; and 0 compliments.
    - i. Chairman Fisher requested additional information on several incidents contained in the report, which Mr. Roncone addressed accordingly.
    - ii. Chairman Fisher asked Mr. Roncone about how the Route 201/Route 70 bridge closing in Rostraver Township is affecting service? Mr. Roncone stated that bus services are not being impacted by using the detoured routes, that there are no tight spots for our buses to pass and that the construction is scheduled to be completed in mid/late May 2023. Mr. DeRienzo provided additional updates on the progress of this project.
  - c.) Mr. Roncone also informed the Board that there were 8 road calls; 10,238 miles between road failures; 8 major mechanical failures; and 6 other mechanical failures.
  - d.) Mr. Roncone also updated the Board on riders to Spartan, Speers Industrial Park and Gabe's Plaza.
    - i. Ms. Donaldson asked Mr. Roncone his opinion on the Spartan stop and if it will continue to progress and be popular. Mr. Roncone stated the Spartan stop does not have enough activity to stop there every trip at this moment in time and that the best option is to continue to have passengers request the Spartan stop if needed.
  - e.) Mr. Roncone noted and discussed a summary of the commuter route ridership which includes all stops outside of downtown Pittsburgh. Mr. Roncone noted that there is an increase in ridership over that which was experienced last year.
  - f.) See **Attachment I.6** for further details, provided in the agenda packet.
7. CHAIRMAN'S REPORT
  - a.) Chairman Fisher referred those present to the resolution contained in **Attachment I.7.a** of the agenda, stating that the MMVTA resolves and certifies endorsement and approval of the MMVTA Contract Award to MV Transportation, Inc. for the provision of fixed route services & related maintenance services for a 3-year contract period beginning July 1, 2023 and ending June 30, 2026. Chairman Fisher asked if there were any questions. Mrs. Davis asked if Mr. Black reviewed and Mr. Black advised that he did. Chairman Fisher asked if there were any further questions. With there being no further questions,

Chairman Fisher asked for a motion to approve. Mr. Eckert made the motion to approve. Mr. Naccarato seconded the motion. Motion carried.

b.) Chairman Fisher encouraged the Board to take advantage of the tickets previously provided to them and to take a ride on the bus routes.

## 8. TREASURER'S REPORT

a.) Mr. Eckert reported that the Finance Management Committee was sent a finance report to review the bills contained in the agenda packet under

### **Attachment I.8.a.**

i. Mr. Eckert reported that the total bills for April amounted to \$431,830.39 in Operating Expenses and \$84,172.06 in COVID Expenses.

ii. Mr. Eckert reported that the Capital Expenditures for the month of April were:

1. \$2,863.42 payable to Gillig for CNG Bus Spare Parts (Federal & Operating Funds).

2. \$24,743.00 payable to Tri-State Security for Crookham Camera System Replacement (Reimbursed with Insurance Check)

3. \$32,217.50 payable to AVAIL Technologies for Wayside Signs – progress payment #3 (State & Local Funds)

iv. Mr. Eckert made a motion to accept April's Finance Report and approve payment of the same. Mr. Furlong seconded the motion. Motion carried.

v. Mr. Eckert notified the Board that the Operating and Capital Budget for FY 23-24 that will begin on July 1 are contained in **Attachment I.8.a.i** for review. Mr. Eckert stated that anyone with questions can ask the staff at this time. There being none, Mr. Eckert asked for a motion to accept the FY 23-24 Capital and Operating Budgets. Mrs. Davis made the motion to approve. Mr. Carroll seconded. Motion carried.

b.) Mr. Eckert stated that the Capital Projects list follows the Finance Report and is found in **Attachment I.8.b** of the agenda packet for review.

i. Mrs. Seman noted that MMVTA's new Infotainment ITS Signs for Shelters have been installed and are currently working at 7 total stops (Rostraver Walmart, PennWest University - Hickory at 3rd, Charleroi - McKean at 1<sup>st</sup>, two at Charleroi Transit Center, Donora - Meldon at 6<sup>th</sup> and Monongahela - Main at 1<sup>st</sup>). Mrs. Seman showed the Board photos of the 3 different types of signs installed.

1.) Mr. Furlong asked Mrs. Seman if the new signs would show delays. Mrs. Seman stated that the new signs will show delays.

2.) Chairman Fisher asked Ms. Seman if separate electric services were obtained to power the new signs. Mrs. Seman stated that the new signs are powered by solar with backup batteries except for one sign at PennWest University which is connected to an electric source.

ii. Mrs. Seman presented the new MMVTA website to the board.

iii. Mrs. Seman stated that with the new Operations Coordinator onboard, there will be 9 capital projects coming up; 2 of which are out for bid currently. The 2 projects out for bids include Repairs/Painting/Sealing of Storage Facility Walls/Interior and Painting of Transit Center Interior.

Proposals are being accepted until May 22, 2023. Contract to be awarded on May 31, 2023.

iv. Mrs. Davis complimented the new landscaping at the Transit Center.

## 9. COMMITTEE REPORTS

a.) Human Resources – Fred Exley, Chairperson – No report.

b.) Steering Committee – Tim Herd, Chairperson

i. Mr. Herd stated that the Steering Committee will meet on May 4, 2023 at 5:30 PM EDT at the Transit Center.

ii. Chairman Fisher asked Mr. Herd if anything has been done with the Electric Vehicle Survey. Mrs. Seman answered that the survey is live on the website and that we have received two responses so far.

c.) Safety & Security – Ed Bryner, Chairperson

i. Mr. Bryner stated that the current Transit Security 5-Year Contract will end on June 30<sup>th</sup> and that the MMVTA has released an RFP for Transit Security Services. Proposals are due by 4:00 PM EDT on Friday, May 19, 2023. Contract award is expected to be recommended at the May Board Meeting.

d.) By-Laws - Fred Berestecky, Chairperson

i. Mr. Berestecky stated that the By-Laws Committee has not had a quorum due to scheduling conflicts and is working on scheduling a meeting soon.

e.) Capital/Construction – Chris Carroll, Chairperson

i. Mr. Carroll stated that change Order #1 has been submitted by MMVTA's engineering firm, CEC, for Allison Park Contractors, Inc. regarding the North Charleroi Rock Cut Slope Remediation Project. Details are contained in the agenda packets under **Attachment I.9.e.i.**

ii. Mr. Carroll stated the contractor unexpectedly encountered loose and unstable rock during scaling procedures along the middle portion of the rock highwall. At the recommendation of the Engineer, Civil & Environmental Consultants, Inc., the contractor scaled back further into the hillside and had to remove materials and debris associated with this project.

iii. Mr. Carroll motioned to approve Change Order #1 to increase the contract to Allison Park Contractors, Inc. for the North Charleroi Rock Cut Slope Remediation work in the amount of \$82,546.40. This approval would also include revising the substantial completion date to June 30, 2023. Mr. Eckert seconded the motion. Motion carried.

1.) Chairmen Fisher asked Mr. Carroll if the layers of rock going in all directions is typical in Pennsylvania. Mr. Carroll stated it's not normal but there is always the unforeseen when getting into a project like this.

2.) Chairman Fisher asked Mr. Carroll about the \$45 per cubic yard of additional disposal of excavated material costs and if that price is typical. Mr. Carroll stated that disposal prices were recommended by CEC, the engineering firm, as reasonable prices.

iv. Mr. Carroll stated regarding the provision of Construction Management & Inspection and Construction Quality Assurance by Civil & Environmental Consultants, Inc. (CEC), MMVTA has an original Agreement with the CEC

that only includes 6 weeks of service (to the end of March 2023). CEC is requesting a contract increase to include time and costs which will now need to be presented to the Board for formal approval. The requested increase allows for 12-15 additional weeks of services and additional costs of up to \$133,500 if the project continues to the end of June.

- v. Mr. Carroll motioned to approve an increase to the contract for Civil & Environmental Consultants, Inc. for the North Charleroi Rock Cut Slope Remediation Construction Management & Inspections and Construction Quality Assurance in the amount of \$133,500, for a revised total contract amount of \$192,500. This approval would also extend their contract date to June 30, 2023. Mr. Furlong seconded the motion. Motion carried.

## 10. REPORTS OF ADMINISTRATIVE PERSONNEL

### a.) Executive Director

- i. Mrs. Seman stated that the PA Public Transit Association scheduled a transit conference from June 5, 2023 through June 7, 2023 in Lancaster, PA called "Forging New Frontiers". Mrs. Seman, Mrs. Basile, and Mrs. Lee will be attending and the topics include Technology and Transit, Fare Collection, Cybersecurity and a Legal Update.
- ii. Mrs. Seman stated it's been a month since the new Operations Coordinator, Mrs. Lee and Administrative Assistant, Mr. Perry have been on the job and wanted the board to know that it has been going great. Mrs. Seman stated that the new team has accomplished a lot this past month and she is looking forward to everything that the team can continue to accomplish.
- iii. Mrs. Seman reminded the board to see Mr. Perry if they have not yet filled out and turned in their Statements of Financial Interest for 2022.

### b.) Marketing

- i. Ms. Dochenetz informed the board that Cal Commuter Service will end on May 5, 2023 and Vulcan Flyer Service will end on May 6, 2023 for Summer Break.
- ii. Ms. Dochenetz stated that the MMVTA will be celebrating National Transportation Week from May 15, 2023 through May 19, 2023.
- iii. Ms. Dochenetz reminded the board that there will be no bus service and administrative offices will be closed on May 29, 2023 in observance of Memorial Day.

### c.) Operations

- i. Mrs. Lee updated the board about a rider survey being created for the Commuter A service to be released in the month of June.
- ii. Mrs. Lee stated she is working on updating the list of public shelters with new pictures and what amenities they have.

## 11. REPORT OF THE SECRETARY-None

## 12. OLD BUSINESS- None

## 13. NEW BUSINESS

- a.) At this time, Chairman Fisher inquired as to if there were any community updates from Board Members?
  - i. Mrs. Davis stated that the Borough of Roscoe has a new Pickleball Court and invited members to visit and play.
  - ii. Mr. Herd stated that the Charleroi Police Golf Outing will be taking place at Mon Valley Country Club on June 10, 2023 and mention that proceeds go towards the department's training and for equipment.
  - iii. Mr. Herd stated that Speers Community Park pavilions have been refurbished.
  - iv. Mr. Carroll gave a compliment about how great the bedrocks look at Crookham Park & Ride.
- b.) At this time, Chairman Fisher moved onto the approval of Resolution #2022-23-12 for Certifying the Local Match for State Operating Financial Assistance for the fiscal year 2023-2024 as seen in **Attachment I.13.b.**
  - i. Mrs. Seman stated that this resolution is needed to file the FY 2023-2024 State Operating Grant. It certifies the amount to be received by the state and the required local match amount.
  - ii. Chairman Fisher asked for a motion to approve. Mr. Pankiewicz motioned to approve. Mrs. Davis seconded the motion. Motion carried.

#### 14. ADJOURNMENT

- a.) Chairman Fisher asked if there were any further business to discuss? There being none, Mr. Carroll made the motion to adjourn. Mr. Naccarato seconded the motion. Motion carried.
- b.) The meeting adjourned at 7:17 PM.

### **REMINDER:**

THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR:

**THURSDAY, MAY 25, 2023, AT 6:00 PM**

YOUR ATTENDANCE IS APPRECIATED!