MID MON VALLEY TRANSIT AUTHORITY
1300 MCKEAN AVE
CHARLEROI, PA 15022
July 23, 2026
MINUTES OF REGULAR BOARD MEETING

1. CALL TO ORDER – Chairman – 5:00 PM

2. PLEDGE TO THE FLAG – Chairman

3. ROLL CALL – Secretary

   There being 11 members present at 5:00 PM, there was a quorum.

   Members Present:
   Bernie Bandini
   Mark Boyle
   Ed Bryner
   Diann Donaldson
   George Eckert
   William Furlong
   John Habel III – Teams
   Timothy Herd
   Cathy Martini – Teams
   Fred Naccarato
   Rik Pankiewicz

   Members Absent:
   Devin DeRienzo
   Frank Kennedy
   Nancy Williamson

   Belle Vernon, California, Coal Center, Donora, Fallowfield Township, Fayette City and New Eagle (awaiting member appointments).

   Staff Present:
   Ashley Seman
   Nancy Basile
   Aeriel Dochenetz
   Stephanie Lee
   Michael Perry

   Others Present:
   Marc Roncone, MV Transportation
   James Brown, MV Transportation
   Blane Black, Solicitor
   Randy Potter, Belle Vernon Resident

4. Chairman Eckert inquired if there were additions or corrections to the June 25, 2026, Board Meeting Minutes? Hearing none, Chairman Eckert asked for a motion to approve the minutes of the June 25, 2026, Board Meeting. Mr. Bryner made the motion to approve the minutes. Mr. Furlong seconded the motion. Motion carried.

5. PUBLIC FORUM
    a. Randy Potter of North Belle Vernon Borough suggested that the Authority consider installing bike racks capable of accommodating electric bicycles when purchasing new buses. Ms. Basile confirmed that new bike racks are being considered when bus purchases are made in 2027.
    b. Ed Bryner of Charleroi Borough requested the use of the MMVTA Board Room for the Borough of Charleroi's regularly scheduled meetings in August and September. Mrs. Seman confirmed the Board Room reservations for the following dates:
        - August 5, 2026, at 4:00 PM
        - August 12, 2026, at 6:00 PM
        - September 2, 2026, at 4:00 PM
        - September 9, 2026, at 6:00 PM

6. REPORT FROM THE CARRIER – MV Transportation, Inc., James Brown.
    a. Mr. Brown reported on Average On-Time Performance for the month of June 2026 as follows: Average On-Time Performance was 93.00% with an average of 94.00% for 2026.
    b. Mr. Brown reported on fixed route service for the month of June 2026 as follows: Actual Vehicle Miles were 68,663.00; Revenue Vehicle miles were 55,551.00; Actual Vehicle Hours were 4,124.50; and Revenue Vehicle Hours were 3,520.63.
    c. Mr. Brown also reported for June 2026: 3 incidents without injury; 0 incidents with injury; 1 accident without injury; and 0 accidents with injury. Mr. Roncone stated that for June 2026 there were 0 security issues; 8 valid complaints; and 0 compliments.
    d. Mr. Brown also informed the Board that in June 2026 there were 6 road calls; 11,444.00 miles between road failures; 10 major mechanical failures; and 12 other mechanical failures.
    e. Mr. Brown provided an update on maintenance performance in July 2026 stating that there were no overdue class preventative maintenances or individual preventative maintenances.
    f. Mr. Boyle recognized mechanic Don Burnworth and the MV Transportation team, congratulating Mr. Burnworth on his 50 years of dedicated service.
    g. See **Attachment I.6** for further details, provided in the agenda packet.

7. CHAIRMAN'S REPORT
    a. Chairman Eckert announced that board member training is expected to be scheduled as early as August or in conjunction with the September Board meeting. Additional details will be shared once the schedule has been finalized.
    b. Chairman Eckert congratulated Don Burnsworth on recently celebrating 50 years of service as a mechanic. On behalf of the Board of Directors, Chairman Eckert expressed appreciation for Don's dedication, hard work,

and commitment to keeping the fleet operating safely throughout his remarkable career.

c. Chairman Eckert reminded the Board that the position of Finance Committee Chair remains vacant. He encouraged any board member interested in serving in this role to let him know.

8. TREASURER'S REPORT
    a. Mr. Herd reported that the Finance Management Committee was sent a finance report to review the bills contained in the agenda packet under **Attachment I.8.a.**
        i. Mr. Herd reported that the total bills for July amounted to $455,378.23 in Operating Expenses.
        ii. Mr. Herd reported that the Capital Expenditures for the month of July were:
            1. $800.00 payable to McGrew Construction for Bus Facility Wall & tile Repairs (Federal, State & Local Funds).
            2. $2,550.00 payable to McGrew Construction for Transit Center Lighting Repairs (State & Local Funds).
            3. $14,030.92 payable to El Grande Industries for Bus Yard Paving – Final Payment (Federal, State & Local Funds).
            4. $7,491.97 payable to Michael Baker International for Route Study Project – Payment #14 (Federal & Local Funds).
            5. $789.60 payable to Amazon Business for Transit Center Furniture & Equipment (State & Capital Funds).
        iii. Mr. Herd made a motion to accept July's Finance Report and approve payment of the same. Mr. Pankiewicz seconded the motion. Motion carried.
    b. Mr. Herd stated that the Capital Projects list follows the Finance Report and is found in **Attachment I.8.b** of the agenda packet for review.
        i. Mrs. Lee updated the Board on the current Capital Projects:
            1. Mrs. Lee provided an update on the System-Wide Study, reporting that Michael Baker International met with bus operators on July 15, 2026, to gather feedback on the proposed route changes. On July 21, 2026, the project team met with MV Transportation to review and discuss the operators' comments, followed by a meeting with Michael Baker International on July 23, 2026, to evaluate the feedback. Michael Baker International is now incorporating the input received into the proposed routes before releasing the draft routes for public comment.

9. COMMITTEE REPORTS
    a. Finance Management – Vacant, Committee Chair – No report.
    b. Human Resources – Cathy Martini, Committee Chair – No report.
    c. Planning & Steering Committee – Timothy Herd, Committee Chair – No report.

d. Safety & Security – Ed Bryner, Committee Chair
    i. Mr. Bryner advised the Board that revisions are required to the MMVTA Public Transportation Agency Safety Plan due to recent updates to the requirements in 49 CFR Part 673. He referred the Board to **Attachment I.9.d.i**. and noted that a summary of the revisions follows the resolution included in the agenda packet. Mr. Bryner also stated that the proposed revisions were sent to the Safety & Security Committee for review on July 13, 2026. Mr. Bryner then made a motion to approve the revisions made to the Mid Mon Valley Transit Authority Public Transportation Agency Safety Plan, Version 9, as presented. Mrs. Donaldson seconded the motion. Motion carried.

e. By-Laws – William Furlong, Committee Chair
    i. Mr. Furlong advised that a By-Laws Committee meeting will be scheduled soon to answer questions and gather feedback.

10. REPORTS OF ADMINISTRATIVE PERSONNEL

a. Executive Director
    i. Mrs. Seman reported on several recent community outreach efforts related to the ongoing transit study and proposed service enhancements. A successful stakeholder meeting was held with representatives from Rostraver Township regarding the proposed expansion of transit service. The Township expressed its support for the proposed route, which would extend service further into the Township, including the HealthPlex/Penn Highlands area. Staff will continue outreach efforts by meeting with representatives of Marion Villa and the Fayette County Housing Authority to discuss the proposed service into that area of Washington Township. Additional public information will be released as the project progresses.
    ii. Mrs. Seman also reported on a meeting with representatives of the Borough of Charleroi regarding a potential temporary lease of office space within the Transit Center. Due to issues with the Borough's municipal building, MMVTA has offered the temporary use of three offices, along with access to the common area, board room, and conference room, on a month-to-month basis.
        1. Legal counsel reviewed the proposed lease and approved it with comments. Because the Transit Center was renovated using federal and state funding, the lease requires approval from both PennDOT and the Federal Transit Administration (FTA) as an incidental use of the facility. PennDOT has approved the request, and staff is awaiting final approval from the FTA before moving forward.
        2. Mrs. Seman noted that the proposed lease represents a positive community partnership while also providing an opportunity for additional revenue. The Board will be asked

to formally approve the lease once all required approvals have been received.

b. Marketing
    i. Mrs. Dochenetz reported that the MMVTA will continue its partnership with PennWest University during New Student Orientation. She advised that the Authority will have an information table at the orientation events scheduled for July 25, 2026, and August 21–22, 2026.
    ii. Mrs. Dochenetz reported that Vulcan Flyer and Cal Commuter service will begin their fall schedule on August 22, 2026.

c. Operations
    i. Mrs. Lee stated that in June, she completed all shelter and bike rack inspections and followed up with Lamar regarding the shelters that need painting and they are scheduled to begin the work the week of July 27, 2026, weather permitting.

d. Funding Update
    i. Ms. Basile provided the following funding updates:
        1. The MMVTA received $49,685.00 in CNG RIN Value Revenue for the FY 2025-2026.
        2. The MMVTA is currently waiting for final approval of the State and Federal operating grants.
        3. On July 13, 2026, the local match application was submitted to Westmoreland County for 2027:
            a. Operating - $50,000.00
            b. Capital - $53,737.00 (Transit Center exterior; security systems; and 8 bus replacements).
            c. Ms. Basile stated that Mrs. Seman and herself will be attending a meeting with the County on August 5, 2026, to discuss the matter further noting that operating local match would take precedence and every contribution helps to reduce local funding burdens on member communities.
        4. Ms. Basile noted that, at their request, Washington County's request will be submitted in August.

11. REPORT OF THE SECRETARY
    a. Mr. Pankiewicz read a thank you card from Mrs. Seman to the Board of Directors for their kindness during a recent unexpected loss in her family.
    b. Mr. Pankiewicz read a letter from Mr. Exley of Belle Vernon Borough announcing his resignation from the Board of Directors effective July 1, 2026.

12. OLD BUSINESS – None.

13. NEW BUSINESS

a. Mrs. Lee directed the Board to **Attachment I.13.a** for approval of the Mid Mon Valley Transit Authority Title VI Plan & Policies. Mrs. Lee advised that the plan is required to be updated every three years and for the 2027-2029 cycle, there are no changes to the Title VI Plan itself, however, the accompanying resolution must be updated to adopt the new plan period. Mr. Furlong made the motion to approve the Title VI Plan & Policies. Mr. Bryner seconded the motion. Motion carried.
b. Member Community Updates
   i. Chairman Eckert announced that the Monongahela Main Street Program will host an arts show on August 1, 2026, from 11:00 a.m. to 5:00 p.m. along Main Street in Monongahela. He also notified MV Transportation that Main Street will be closed to traffic during the event.

14. ADJOURNMENT
   a. Chairman Eckert asked if there were any further business to discuss? There being none, Chairman Eckert asked for a motion to adjourn. Mr. Naccarato made the motion. Mrs. Donaldson seconded the motion. The meeting adjourned at 6:04 PM.

<u>REMINDER:</u>

THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR:

THURSDAY, AUGUST 27, 2026, AT 5:00 PM

YOUR ATTENDANCE IS APPRECIATED!