

**MID MON VALLEY TRANSIT AUTHORITY**  
**1300 MCKEAN AVE**  
**CHARLEROI, PA 15022**  
**JULY 25, 2024**  
**MINUTES OF REGULAR BOARD MEETING**

1. CALL TO ORDER – Chairman – 6:00 PM
2. PLEDGE TO THE FLAG – Chairman
3. ROLL CALL – Secretary

There being 13 members present at 6:00 PM, there was a quorum.

**Members Present**

Bernie Bandini  
Ed Bryner  
Christopher Carroll – Zoom  
Devin DeRienzo  
Diann Donaldson  
George Eckert  
Fred Exley  
William Furlong  
John Habel III – Zoom  
Timothy Herd  
Daniel Komacek  
Cathy Martini  
Fred Naccarato  
Scott Nedrow  
Rik Pankiewicz

**Members Absent:**

Mark Boyle  
Frank Kennedy

California, Fayette City, & Coal Center (awaiting member appointments).  
Allenport (awaiting member swearing-in).

**Staff Present:**

Ashley Seman  
Nancy Basile  
Aeriel Dochenetz  
Stephanie Lee  
Michael Perry

**Others Present:**

Blane Black, Solicitor

4. Action on the Meeting Minutes
  - a. Chairman Eckert inquired if there were additions or corrections to the June 27, 2024, Reorganizational Meeting Minutes? Hearing none, Chairman Eckert asked for a motion to approve the Minutes of the June 27, 2024,

Reorganizational Meeting. Mr. Bryner made the motion to approve the minutes. Ms. Martini seconded the motion. Motion carried.

- b. Chairman Eckert inquired if there were additions or corrections to the June 27, 2024, Board of Directors Meeting Minutes? Hearing none, Chairman Eckert asked for a motion to approve the Minutes of the June 27, 2024, Board of Directors Meeting. Mr. Herd made the motion to approve the minutes. Mr. Bryner seconded the motion. Motion carried.

5. PUBLIC FORUM – None

6. REPORT FROM THE CARRIER – MV Transportation, Inc. – No report.

- a. Chairman Eckert asked for a motion to table June’s Report from the Carrier until next month’s Board of Directors meeting. Ms. Donaldson made the motion to table June’s Report from the Carrier. Mr. Herd seconded the motion. Motion carried.

7. CHAIRMAN’S REPORT

- a. Chairman Eckert informed the Board that he had received the final report for the Fiscal Year 2024 Triennial Review from the FTA. He highlighted that the report provided a comprehensive overview and recommendations.
- b. Chairman Eckert thanked the MMVTA and MV Transportation for responding to the scene of a large structure fire in Monessen on July 9, 2024, during a heat wave, to allow first responders a safe place to cool off.

8. TREASURER’S REPORT

- a. Mr. DeRienzo reported that the Finance Management Committee was sent a finance report to review the bills contained in the agenda packet under **Attachment I.8.a.**
  - i. Mr. DeRienzo reported that the total bills for July included \$414,544.26 in Operating Expenses.
  - ii. Mr. DeRienzo reported that the Capital Expenditures for the month of July included \$43,696.13 payable to El Grande Industries for Cal U Bus Lane Paving (Federal COVID, State & Local Funds).
  - iii. Mr. DeRienzo made a motion to accept July’s Finance Report and approve payment of the same. Mr. Nedrow seconded the motion. Motion carried.
- b. Mr. DeRienzo referred to Mr. Nedrow to provide the revised budget for approval.
  - i. Mr. Nedrow instructed the Board to consult **Attachment I.8.b** in their agenda packets for a review of the updated Fiscal Year 2024-2025 Operating Budget. He noted that the staff had revised the budget to account for recent changes, including an increase in state operating fund revenues and a decrease in organizational fares. Mr. Nedrow referred to Mrs. Seman for additional information.
    1. Mrs. Seman announced that Governor Shapiro’s budget had been approved by the Pennsylvania Senate and shared that

the MMVTA received a letter from the state notifying them of an increase of \$259,884.00 in state operating assistance.

Mrs. Seman advised the Board that the recent changes will increase the carryover amount for Fiscal Year 2024-2025.

- ii. Mr. Nedrow made a motion to approve the revised Fiscal Year 2024-2025 MMVTA Operating Budget, as presented. Mr. Furlong seconded the motion. Motion carried.
- c. Chairman Eckert stated that the Capital Projects list follows the Finance Report and is found in **Attachment I.8.c** of the agenda packet for review.
  - i. Mrs. Lee updated the Board that two bids were received for the Replacement/Refurbishing of Cabinets and Countertops at the Transit Center; TBI Contracting bid \$92,700.00 and TRE Construction bid \$183,450.00. Mrs. Lee notified the Board that the bid by TBI Contracting was accepted for \$92,700.00.
  - ii. Mrs. Lee announced the Cal Bus Lane Paving Project was completed on June 28, 2024.
  - iii. Mrs. Lee informed the Board that the environmental assessment for Speers Industrial Park had been completed and submitted to the FTA. MMVTA, FTA, and Moody & Associates met and discussed the assessment. A follow-up meeting will be scheduled.
  - iv. Mrs. Lee announced that the MMVTA, along with Fayette Area Coordinated Transportation, released the RFP for Farebox System and Mobile Ticketing Options on July 15, 2024.

## 9. COMMITTEE REPORTS

- a. Human Resources – Fred Exley, Committee Chair – No report.
- b. Planning & Steering Committee – Timothy Herd, Committee Chair
  - i. Mr. Herd stated that the next Steering Committee Meeting will be held on August 6, 2024, at 5:30 PM.
- c. Safety & Security – Ed Bryner, Chairperson
  - i. Mr. Bryner advised that changes need to be made to the MMVTA's Public Transportation Agency Safety Plan and that these changes to the requirements were recently released on 49 CFR Part 673. Mr. Bryner referred the Board to **Attachment I.9.c** in their agenda packets for the resolution and summary of the changes made to the plan. Mr. Bryner also advised that the information was sent to the Safety & Security Committee for review on June 27, 2024.
    1. Mr. Bryner made a motion to approve the revisions made to the Mid Mon Valley Transit Authority Public Transportation Safety Plan, Version 7, as presented. Ms. Martini seconded the motion. Motion carried.
- d. By-Laws – Daniel Komacek, Committee Chair – No report.

## 10. REPORTS OF ADMINISTRATIVE PERSONNEL

- a. Executive Director

- i. Mrs. Seman advised that the MMVTA will be switching from Zoom to Microsoft Teams to use for virtual meetings as a cost savings initiative.
- b. Marketing – No report.
- c. Operations
  - i. Mrs. Lee announced that the removal of all items left behind at the rental property at 1300 Lincoln Avenue in Charleroi has been completed.
  - ii. Mrs. Lee reported that the diesel tank at the Donora Facility has been removed at no cost to the authority and in full compliance with all DEP regulations.
  - iii. Mrs. Lee stated that bus schedules have been delivered to local businesses.
  - iv. Mrs. Lee announced that she will be attending the PPTA Summer Rodeo in Altoona, PA.

11. REPORT OF THE SECRETARY – None.

12. OLD BUSINESS

- a. Mrs. Seman informed the Board that the Dunlevy bus shelter was damaged, and that insurance will cover all costs associated with the accident, including the reconstruction of the shelter.
- b. Mrs. Seman also informed the Board that high winds had caused construction fencing to damage the bus shelter at Sheetz in Monongahela. She explained that an invoice for the repairs was sent to the City of Monongahela, which will then invoice Sheetz for both street cleaning and repairs. Once the City of Monongahela receives reimbursement from Sheetz, they will forward the MMVTA's portion of the repair costs.

13. NEW BUSINESS

- a. Mrs. Seman announced that the ConnectCard terminal at the Transit Center has malfunctioned beyond repair and that the MMVTA will no longer be able to load or access ConnectCards information moving forward. Mrs. Seman also noted that the MMVTA will continue to accept valid ConnectCards on vehicles until new fareboxes are installed.
- b. Member Community Updates
  - i. Chairman Eckert reminded everyone that the Monongahela's Farmers Market takes place every Friday from June through September at Chess Park from 3:00 PM to 6:00 PM.
  - ii. Mr. DeRienzo announced that the Mon Valley National Night Out will take place on August 6, 2024, at the DiVirgilio Recreational Complex from 6:00 PM to 9:00 PM. Attendees will have the opportunity to meet local police officers, firefighters, and EMTs. Additionally, local businesses and organizations will be in attendance. There will also be bands playing music, games, activities, fireworks and food.

- iii. Mrs. Seman shared an article from the Observer Reporter regarding the MMVTA's plan to build a Multi-Modal Transit Hub in the Speers Industrial Complex.
- iv. Ms. Martini announced that the Roscoe Street Sale will take place on August 2, 2024, and August 3, 2024. Mrs. Martini also announced that Roscoe Park will have a ceremony on August 17, 2024, a tentative date, to rename the park in memory of Sandy Davis. There will be fireworks that night as well.
- v. Mr. Furlong thanked the MMVTA and MV Transportation for their assistance with providing a bus to cool off while firefighters battled a structure fire in Monessen during a heat wave.

#### 14. ADJOURNMENT

- a. Chairman Eckert asked if there were any further business to discuss? There being none, Chairman Eckert asked for a motion to adjourn. Mr. Furlong made the motion. Mr. Bryner seconded the motion. Motion carried. The meeting adjourned at 6:26 PM.

### **REMINDER:**

THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR:

**THURSDAY, AUGUST 22, 2024, AT 6:00 PM**

YOUR ATTENDANCE IS APPRECIATED!