

MID MON VALLEY TRANSIT AUTHORITY
1300 MCKEAN AVE
CHARLEROI, PA 15022
June 25, 2026
MINUTES OF REGULAR BOARD MEETING

Prior to calling the Board of Directors Meeting to order, the Board convened its Reorganizational Meeting to elect officers who will serve a two-year term.

1. CALL TO ORDER – Chairman – 5:10 PM
2. PLEDGE TO THE FLAG – Chairman
3. ROLL CALL – Secretary

There being 13 members present at 5:10 PM, there was a quorum.

Members Present:

Bernie Bandini
Mark Boyle
Ed Bryner
Devin DeRienzo
Diann Donaldson
George Eckert
William Furlong
John Habel III – Teams
Timothy Herd
Frank Kennedy
Cathy Martini
Fred Naccarato
Rik Pankiewicz

Members Absent:

Fred Exley
Nancy Williamson

California, Coal Center, Donora, Fallowfield Township, Fayette City and New Eagle (awaiting member appointments).

Staff Present:

Ashley Seman
Nancy Basile
Aeriel Dochenetz
Stephanie Lee
Michael Perry

Others Present:

Marc Roncone, MV Transportation
James Brown, MV Transportation
Blane Black, Solicitor

4. Chairman Eckert inquired if there were additions or corrections to the May 28, 2026, Board Meeting Minutes? Hearing none, Chairman Eckert asked for a motion to approve the minutes of the May 28, 2026, Board Meeting. Ms. Martini

made the motion to approve the minutes. Mrs. Donaldson seconded the motion. Motion carried.

5. PUBLIC FORUM – None

6. REPORT FROM THE CARRIER – MV Transportation, Inc., Marc Roncone.

- a. Mr. Roncone reported on Average On-Time Performance for the month of May 2026 as follows: Average On-Time Performance was 91.00% with an average of 94.00% for 2026.
- b. Mr. Roncone reported on fixed route service for the month of May 2026 as follows: Actual Vehicle Miles were 70,768.00; Revenue Vehicle miles were 58,305.00; Actual Vehicle Hours were 4,096.00; and Revenue Vehicle Hours were 3,550.48.
- c. Mr. Roncone also reported for May 2026: 0 incidents without injury; 1 incident with injury; 1 accident without injury; and 0 accidents with injury. Mr. Roncone stated that for May 2026 there were 0 security issues; 3 valid complaints; and 1 compliment.
- d. Mr. Roncone also informed the Board that in May 2026 there were 5 road calls; 14,154.00 miles between road failures; 8 major mechanical failures; and 10 other mechanical failures.
- e. Mr. Roncone provided an update on maintenance performance in May 2026 stating that there were no overdue class preventative maintenances or individual preventative maintenances.
- f. See **Attachment I.6** for further details, provided in the agenda packet.

7. CHAIRMAN'S REPORT

- a. Chairman Eckert announced that the launch of MMVTA's proposed transit network for public review and comment is approaching. He stated that the proposed routes are data-driven, efficiency-focused, and designed to meet the transportation needs of the communities served by MMVTA. He noted that the network emphasizes access to employment, healthcare, education, shopping, and other key destinations while strengthening connections throughout the Mid Mon Valley. Chairman Eckert encouraged Board members to communicate with their local elected officials, residents, riders, businesses, and other community stakeholders, and to encourage them to review the proposed routes and provide feedback during the public comment period.
- b. Chairman Eckert thanked those who attended the combined Human Resources and Finance Management Committee meeting and expressed his appreciation for their participation and contributions to the discussions.

8. TREASURER'S REPORT

- a. Mr. DeRienzo reported that the Finance Management Committee was sent a finance report to review the bills contained in the agenda packet under **Attachment I.8.a.**

- i. Mr. DeRienzo reported that the total bills for June amounted to \$467,314.15 in Operating Expenses.
 - ii. Mr. DeRienzo reported that the Capital Expenditures for the month of June were:
 - 1. \$18,125.00 payable to McGrew Construction for Transit Center Tower Repairs (State & Local Funds).
 - 2. \$2,500.00 payable to El Grande Industries for Bus Yard Paving – Flowable Fill (Federal, State & Local Funds).
 - 3. \$266,587.53 payable to El Grande Industries for Bus Yard Paving – Substantial Completion (Federal, State & Local Funds).
 - 4. \$1,350.00 payable to Superior Factory Service for Bus Yard Paving Site Clean Up (Federal, State & Local Funds).
 - 5. \$12,256.90 payable to Michael Baker International for Route Study Project – payment #13 (Federal & Local Funds).
 - 6. \$34,880.95 payable to Genfare for Links & Software Support (Federal, State & Local Funds).
 - iii. Mr. DeRienzo made a motion to accept June’s Finance Report and approve payment of the same. Mr. Bryner seconded the motion. Motion carried.
- b. Mr. DeRienzo stated that the Capital Projects list follows the Finance Report and is found in **Attachment I.8.b** of the agenda packet for review.
 - i. Mrs. Lee updated the Board on the current Capital Projects:
 - 1. Mrs. Lee reported that El Grande Industries has completed the paving project and that all pavement markings have been painted. She further reported that GFT's sonar crew was mobilized to investigate the void discovered during the milling process. Their assessment confirmed that no underground or structural concerns were present. The void was subsequently remediated and backfilled with flowable fill.
 - 2. Mrs. Lee provided an update on the System-Wide Transit Study, reporting that the public engagement phase has been postponed while revisions to the proposed transit network are finalized. She explained that the revisions include combining Routes 3 and 7, shifting Route 1 trips one hour earlier, adding service to the California Industrial Park, and introducing a proposed Route 3L. Mrs. Lee noted that Route 3L is intended to support PennWest University students by providing one trip from South Hills to campus and one return trip from campus.
 - 3. Mrs. Lee announced that McGrew Construction has completed their work on the Transit Center Tower.

9. COMMITTEE REPORTS

- a. Finance Management – Vacant, Committee Chair

- i. Vice-Chairman Donaldson provided an update on the Finance Management Committee meeting held June 16, 2026, prior to the Human Resources Committee meeting. She stated that in lieu of a formal agenda, Ms. Basile provided hand-outs and discussed:
 1. A review of the Operating Budget as it pertains to employee salaries and fringe benefits.
 2. An overview of Budgets versus Actual Expenses.
 3. Information pertaining to a renewal of the Memorandum of Understanding with Washington County Transportation Authority for the provision of ADA Complementary Paratransit Service to be presented to the Board for consideration.
 - ii. Vice-Chairman Donaldson also noted the need to create a “local match” bank account was discussed.
 1. Vice-Chairman Donaldson stated, as reported last month, PennDOT has approved a one-time exception allowing MMVTA to utilize a limited portion of their local match carryover funds to address potential shortfalls in community contributions for the upcoming fiscal year – instead of imposing any reductions to MMVTA’s state operating funds.
 - a. It was noted that this accommodation is intended solely to assist MMVTA during this unusual situation and should not be viewed as a replacement for, or reduction of, any community’s local funding obligations.
 - b. As a condition of this approval, PennDOT requires MMVTA to establish a separate account for local match funds to ensure proper tracking, reporting, and accountability for all local match contributions.
 - i. Vice-Chairman Donaldson referred the Board to **Attachment I.9.a.i** of the agenda packets and asked for a motion to approve the Resolution for cfsbank Authorizing the Establishment and Opening of a Local Match Account with Authorized Signers being, as presented:
 - George Eckert, Board of Directors
 - Rik Pankiewicz, Board of Directors
 - Ashley Seman, Executive DirectorMr. Bryner made the motion. Mr. Furlong seconded the motion. Motion carried, with Mr. Habel casting the sole dissenting vote.
- b. Human Resources – Cathy Martini, Committee Chair
 - i. Ms. Martini reported on the Human Resources Committee meeting held on June 16, 2026, to review administrative compensation, health insurance renewal options and the

Authority's SEP IRA retirement contribution. Following discussion, the committee recommends a flat salary adjustment of \$2,000.00 for each administration employee effective July 1, 2026. The recommended salaries are as follows:

1. Ashley Seman, Executive Director – \$2,000.00 increase from \$90,000.00 to \$92,000.00.
2. Nancy Basile, Manager of Finance & Grant Programs – \$2,000.00 increase from \$81,014.00 to \$83,014.00.
3. Aerial Dochenetz, Accounting Specialist – \$2,000.00 increase from \$57,186.00 to \$59,186.00.
4. Stephanie Lee, Operations Coordinator – \$2,000.00 increase from \$59,570.00 to \$61,570.00.
5. Michael Perry, Administrative Assistant – \$2,000.00 increase from \$49,765.00 to \$51,765.00 or \$26.55/hour.
 - a. Ms. Martini made a motion to accept the stated salary increases for the upcoming fiscal year beginning July 1, 2026. Mr. Pankiewicz seconded the motion. Motion carried.
- c. Planning & Steering Committee – Timothy Herd, Committee Chair – No report.
- d. Safety & Security – Ed Bryner, Committee Chair – No report.
- e. By-Laws – William Furlong, Committee Chair
 - i. Mr. Furlong requested a By-Laws Committee meeting to be held in July to review and clarify several sections of the By Laws, including the provisions relating to local match and other areas where legal guidance is needed.

10. REPORTS OF ADMINISTRATIVE PERSONNEL

- a. Executive Director
 - i. Mrs. Seman shared that the MVMFTA was recently featured in a Genfare Case Study highlighting the Authority's Fare Upgrade Project. The case study showcases MMVTA's implementation of modern fare technology and the positive impact on operations and customer experiences.
 - ii. Mrs. Seman announced that the MMVTA has been approved to participate in PennTRAIN Board Training, a statewide training program tailored specifically for Pennsylvania Public Transportation Authorities. The training, funded by PennDOT at no cost to the Authority, will focus on Board Governance, roles and responsibilities, and the distinction between governance and day-to-day administration. Attorney Jill Nagy will be a key presenter, and staff are currently working to identify a date that best suits the Board members.
 - iii. Mrs. Seman shared that Ms. Basile and herself met with representatives from the Monessen School District to discuss potential transportation opportunities. While MMVTA is unable to

provide the type of charter service the district is seeking, the meeting was productive, and staff will continue working with the district to explore other transportation options that may assist with their transportation needs for the upcoming school year.

- iv. Mrs. Seman announced that Ms. Basile, representatives of Michael Baker International and herself will be meeting with Rostraver Township to discuss MMVTA's upcoming route redesign and potential opportunities to improve public transportation service withing the Township.
- b. Marketing
 - i. Mrs. Dochenetz stated that starting in July, schedules will be restocked in local communities at schedule placement locations to ensure riders have easy access to them. A letter with information on how to provide feedback on MMVTA's new proposed routes was also provided to each location.
 - ii. Mrs. Dochenetz gave a reminder that the administrative offices will be closed on Friday, July 3, 2026, in observance of the July 4th Holiday and that there will be no bus service on Saturday, July 4, 2026.
- c. Operations
 - i. Mrs. Lee announced that MV Transportation's annual audit has been completed with an overall score of 98%.
- d. Funding Update
 - i. Ms. Basile updated the Board that this month the MMVTA received \$4,632.00 in CNG RIN Value Revenue.
 - ii. Ms. Basile announced that the MMVTA has received all the FY 2025-2026 local match payments prior to the end of the fiscal year, June 30, 2026, and thanked each community for their responsiveness.
 - iii. Ms. Basile noted that Ms. Dochenetz will be working over the next few weeks to close out this fiscal year and prepare for the annual audit.

11. REPORT OF THE SECRETARY – No report.

12. OLD BUSINESS – None.

13. NEW BUSINESS

- a. Chairman Eckert referred to **Attachment I.13.a** in the agenda packet which is an Approval of a Memorandum of Understanding By & Between the MMVTA and Washington County Transportation Authority for the Provision of ADA Complementary Paratransit Service beginning July 1, 2026, and ending June 31, 2031. Chairman Eckert asked for a motion to approve. Vice-Chairman Donaldson made the motion. Mr. Herd seconded the motion. Motion carried, with Mr. Habel casting the sole dissenting vote.
- b. Member Community Updates

- i. Charleroi will be hosting their July 4th Celebrations on July 4, 2026, from 3:00 PM to 9:00 PM.
- ii. Monongahela will be hosting their July 4th Celebrations on July 4, 2026, at the Aquatorium.

14. ADJOURNMENT

- a. Chairman Eckert asked if there were any further business to discuss? There being none, Chairman Eckert asked for a motion to adjourn. Mr. Furlong made the motion. Mr. Bryner seconded the motion. The meeting adjourned at 6:10 PM.

REMINDER:

THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR:

THURSDAY, JULY 23, 2026, AT 5:00 PM

YOUR ATTENDANCE IS APPRECIATED!