

MID MON VALLEY TRANSIT AUTHORITY
1300 MCKEAN AVE
CHARLEROI, PA 15022
JUNE 27, 2024
MINUTES OF REGULAR BOARD MEETING

1. CALL TO ORDER – Chairman – 6:14 PM
2. PLEDGE TO THE FLAG – Chairman
3. ROLL CALL – Assistant Secretary

There being 13 members present at 6:14 PM, there was a quorum.

Members Present

Bernie Bandini
Mark Boyle
Ed Bryner
Devin DeRienzo – Zoom
Diann Donaldson
George Eckert
Fred Exley
William Furlong
Frank Kennedy
Daniel Komacek
Cathy Martini
Scott Nedrow
Rik Pankiewicz

Members Absent:

Christopher Carroll
John Habel III
Timothy Herd
Fred Naccarato

California, Fayette City, & Coal Center (awaiting member appointments).
Allenport (awaiting member swearing-in).

Staff Present:

Ashley Seman
Nancy Basile
Aerial Dochenetz
Stephanie Lee
Michael Perry

Others Present:

Marc Roncone, MV Transportation
Blane Black, Solicitor – Zoom

4. Chairman Eckert inquired if there were additions or corrections to the May 23, 2024, Board Meeting Minutes? Hearing none, Chairman Eckert asked for a motion to approve the Minutes of the May 23, 2024, Board Meeting. Mr. Pankiewicz made the motion to approve the minutes. Ms. Martini seconded the motion. Motion carried.

5. PUBLIC FORUM – None

6. REPORT FROM THE CARRIER – MV Transportation, Inc., Marc Roncone

- a. Mr. Roncone reported 93% Average On-Time Performance for the month of May 2024.
- b. Mr. Roncone reported on fixed route service for the month of May 2024 as follows: Actual Vehicle Miles were 74,015.00; Revenue Vehicle Miles were 60,087.00; Actual Vehicle Hours were 4,226.79; and the Revenue Vehicle Hours were 3,652.86.
- c. Mr. Roncone also reported there were 3 incidents without injury; 0 incidents with injury; 0 accidents without injury; and 0 accidents with injury. Mr. Roncone stated that there were 0 security issues; 4 valid complaints; and 4 compliments.
- d. Mr. Roncone also informed the Board that there were 4 road calls; 18,504.00 miles between road failures; 7 major mechanical failures; and 11 other mechanical failures.
- e. Mr. Roncone provided an update on maintenance performance in May 2024, stating that there were no overdue class preventative maintenances or individual preventative maintenances.
- f. Mr. Roncone reported 5 Motor Vehicle Accidents in 2024, showing a 38% reduction compared to 2023. Additionally, he reported 2 Preventable Motor Vehicle Accidents in 2024, showing a 50% reduction from the previous year.
 - i. Mr. Nedrow inquired about whether there is a stop before the railroad tracks on 8th Street when leaving the bus garage. Mr. Roncone clarified that there is no stop. Mr. Nedrow expressed safety concerns regarding that intersection and suggested implementing a 3-way stop. Mr. Exley proposed taking the matter to the Tri-County Borough Association to address such concerns.
- g. See **Attachment I.6** for further details, provided in the agenda packet.

7. CHAIRMAN'S REPORT

- a. Chairman Eckert extended congratulations and gratitude to the newly elected Executive Committee, who will assume office starting July 1, 2024, to serve two-year terms.
- b. Chairman Eckert reminded the Board to consider their interest in joining a committee or committees. A handout was distributed containing the current committee members and descriptions of each committee's responsibilities.
- c. Chairman Eckert thanked Mr. Exley & Mr. Herd for attending and providing support for the Board Member Interview section of the Act 44 Performance Review.

8. TREASURER'S REPORT

- a. Ms. Donaldson reported that the Finance Management Committee was sent a finance report to review the bills contained in the agenda packet under **Attachment I.8.a.**
 - i. Ms. Donaldson reported that the total bills for June included \$392,894.88 in Operating Expenses and \$88,221.64 in COVID Expenses.
 - ii. Ms. Donaldson reported that the Capital Expenditures for the month of June included:
 - 1. \$12,550.00 payable to Arnold Seal Coating for Park & Ride Clean-Up (Federal COVID Funds).
 - 2. \$4,980.00 payable to Harshman CE Group for Speers Construction Drawing & Estimate (Capital Funds).
 - iii. Ms. Donaldson made a motion to accept June's Finance Report and approve payment of the same. Mr. Pankiewicz seconded the motion. Motion carried.
- b. Ms. Donaldson stated that the Capital Projects list follows the Finance Report and is found in **Attachment I.8.b** of the agenda packet for review.
 - i. Mrs. Lee updated the Board that El Grande Industries started the Cal Bus Lane Pavement Project on June 25, 2024.

9. COMMITTEE REPORTS

- a. Human Resources – Fred Exley, Committee Chair – No report.
- b. Steering Committee – Timothy Herd, Committee Chair – No report.
- c. Safety & Security – Ed Bryner, Chairperson
 - i. Mr. Bryner advised the Board that Arnold Sealcoating did a great job with the Park & Ride Lots.
 - ii. Mr. Eckert informed the Board that yellow lines were recently painted at the new bus stop located at 3rd Street & Main Street in Monongahela. This measure aims to deter parking in the designated bus pull-off area.
- d. By-Laws – Daniel Komacek, Committee Chair
 - i. Mr. Komacek requested a copy of the current By-Laws in Word format for review and to offer suggestions and asked Chairman Eckert about the expectations for the By-Laws Committee Chair.
 - 1. Mrs. Seman assured Mr. Komacek that she would make sure he receives the Word version of the document.
 - 2. Chairman Eckert & Mrs. Donaldson clarified that the By-Laws are finalized and updated only when new issues arise that require additions or modifications.
- e. Capital/Construction – Chris Carroll, Committee Chair – No report.

10. REPORTS OF ADMINISTRATIVE PERSONNEL

- a. Executive Director
 - i. Mrs. Seman informed the Board that a draft report had been received concerning last month's FTA Triennial Review, which

highlighted 23 areas, noting changes were required in 4 specific areas:

1. Financial Management & Capacity which was caused by a late submission of the audit from the Auditor.
 2. Procurement which needed an additional FTA clause added.
 3. Title VI which needs a resolution to update census data.
 4. Paratransit which required an update to the brochure.
- ii. Mrs. Seman expressed gratitude to Chairman Eckert, Mr. Herd, and Mr. Exley for their presence at the Act 44 Performance Review Board Interview. She noted that the interview was positive and assured that a detailed report would be forwarded to the Chairman of the Board once it's received from PennDOT.
 - iii. Mrs. Seman gave an update regarding the rental property at 1300 Lincoln Avenue in Charleroi, mentioning that Mrs. Lee is currently obtaining estimates from cleanup crews.
 1. Mr. Bryner asked additional questions regarding the previous tenants and actions to consider. Mrs. Seman and Mr. Black advised Mr. Bryner that they will follow up with answers to those questions at the next Board of Directors meeting.
 - iv. Mrs. Seman mentioned that June 30, 2024, marks the end of the Authority's Fiscal Year and beginning July 1, 2024, the staff will be balancing the accounts and preparing for the Fiscal Year 24-25 Audit.
- b. Marketing
- i. Mrs. Dochenetz reminded the Board that there will be no bus service and administrative offices will be closed on Thursday, July 4, 2024, in observance of the Independence Day holiday.
 - ii. Mrs. Dochenetz stated that June 27, 2024, was National Sunglasses Day and that sunglasses were distributed out to all riders.
 - iii. Mrs. Dochenetz advised the Board that schedules will be restocked at the designated schedule placement locations in each community as they are each summer.
- c. Operations
- i. Mrs. Lee reported on the findings of the Penn Highlands Hospital Survey and informed the Board that Penn Highlands has recently installed a new bench at the hospital bus shelter.
 - ii. Mrs. Lee advised the Board that bus safety inspections have been completed.

11. REPORT OF THE SECRETARY – None.

12. OLD BUSINESS – None.

13. NEW BUSINESS

- a. Mrs. Seman brought forward Resolution #23-24-12 for Title VI Plan 2024-2027 Revisions to Attachment B – Language Assistance Plan as shown in **Attachment I.13.a** to the Board for approval. Mr. Furlong made the motion to approve the resolution. Mr. Bryner seconded the motion. Motion carried.
- b. Member Community Updates
 - i. Mr. Furlong noted that the traveling Memorial Wall event at Roscoe American Legion last month was a success and encouraged those who missed it to attend during its next appearance.
 - ii. Mr. Nedrow noted that the Warriors Rock Concert, honoring Veterans and First Responders, will take place at the Monongahela Aquarium on July 21, 2024, at 7:00 PM and has a \$10.00 cover charge. Mr. Nedrow stated that the fundraising is almost at its goal.
 - iii. Mr. Kennedy noted that the RESA Car Show will take place on July 14, 2024, in the Stockdale Fire Department parking lot.
 - iv. Mr. Furlong paused to reflect on and offer his condolences for the loss of Rhys Taylor Frost, President and firefighter of Donora VFD.

14. ADJOURNMENT

- a. Chairman Eckert asked if there were any further business to discuss? There being none, Chairman Eckert asked for a motion to adjourn. Mr. Bryner made the motion. Mr. Kennedy seconded the motion. Motion carried. The meeting adjourned at 7:16 PM.

REMINDER:

THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR:

THURSDAY, JULY 25, 2024, AT 6:00 PM

YOUR ATTENDANCE IS APPRECIATED!