

**MID MON VALLEY TRANSIT AUTHORITY**  
**1300 MCKEAN AVE**  
**CHARLEROI, PA 15022**  
**March 27, 2025**  
**MINUTES OF REGULAR BOARD MEETING**

1. CALL TO ORDER – Chairman – 6:00 PM
2. PLEDGE TO THE FLAG – Chairman
3. ROLL CALL – Secretary

There being 15 members present at 6:00 PM, there was a quorum.

**Members Present**

Bernie Bandini  
Ed Bryner  
Chris Carroll – Teams  
Devin DeRienzo  
Diann Donaldson  
George Eckert  
Fred Exley  
William Furlong  
John Habel III – Teams  
Timothy Herd  
Cathy Martini  
Fred Naccarato  
Scott Nedrow  
Rik Pankiewicz  
Nancy Williamson

**Members Absent:**

Mark Boyle  
Frank Kennedy  
Daniel Komacek

California, Fayette City & Coal Center (awaiting member appointments).

**Staff Present:**

Ashley Seman  
Nancy Basile  
Aeriel Dochenetz  
Stephanie Lee  
Michael Perry

**Others Present:**

Marc Roncone, MV Transportation  
Blane Black, Solicitor

4. Chairman Eckert inquired if there were additions or corrections to the February 27, 2025, Board Meeting Minutes? Hearing none, Chairman Eckert asked for a motion to approve the minutes of the February 27, 2025, Board Meeting. Mr. Bryner made the motion to approve the minutes. Ms. Martini seconded the motion. Motion carried.

5. PUBLIC FORUM – None.

6. REPORT FROM THE CARRIER – MV Transportation, Inc., Marc Roncone

- a. Mr. Roncone reported an average on-time performance of 97% for February 2025, with a year-to-date average of 96%.
- b. Mr. Roncone reported on fixed route service for the month of February 2025 as follows: Actual Vehicle Miles were 75,621.00; Revenue Vehicle Miles were 63,643.00; Actual Vehicle Hours were 4,318.32; and the Revenue Vehicle Hours were 3,819.00.
- c. Mr. Roncone also reported there was 1 incident without injury; 0 incidents with injury; 1 accident without injury; and 0 accidents with injury. Mr. Roncone stated that there was 1 security issue; 8 valid complaints; and 2 compliments.
- d. Mr. Roncone also informed the Board that there were 4 road calls; 18,905 miles between road failures; 8 major mechanical failures; and 13 other mechanical failures.
- e. Mr. Roncone provided an update on maintenance performance in February 2025, stating that all 14 preventative maintenances were performed on time.
- f. See **Attachment I.6** for further details, provided in the agenda packet.

7. CHAIRMAN'S REPORT

- a. Chairman Eckert announced that MMVTA will celebrate 40 years of service in 2025. Chairman Eckert noted that the MMVTA was established in 1985 to support transit across 22 communities and remains committed to providing reliable transit and supporting regional revitalization.

8. TREASURER'S REPORT

- a. Mr. DeRienzo reported that the Finance Management Committee was sent a finance report to review the bills contained in the agenda packet under **Attachment I.8.a.**
  - i. Mr. DeRienzo reported that the total bills for March amounted to \$496,851.29 in Operating Expenses.
  - ii. Mr. DeRienzo reported that the Capital Expenditures for the month of March were:
    1. \$4,200.00 payable to DC Electric for Maintenance Facility LED Upgrades (Federal COVID Funds).
    2. \$3,329.00 payable to Johnson Controls for Storage Facility Control Parts & Labor (Federal, State & Local Funds).
    3. \$8,000.00 payable to Pittsburgh Roofing Solutions for Transit Center Gutters (Federal COVID Funds).
    4. \$6,120.00 payable to Rosenthal & Rosenthal for Bus Radios (Federal & Local Funds).
    5. \$7,792.57 payable to Overhead Door Company for MV Door Repair (Operating Funds).

6. \$4,457.77 payable to K-LOG for Transit Center Cabinetry (Federal, State & Capital Funds).
- iii. Mr. DeRienzo made a motion to accept March's Finance Report and approve payment of the same. Mr. Herd seconded the motion. Motion carried.
- b. Mr. DeRienzo mentioned that the staff is currently working on the budgets for FY 2025-2026 and that drafts of the budget will be presented to the Finance Management Committee in mid-April, alongside the Finance Report.
- c. Mr. DeRienzo stated that the Capital Projects list follows the Finance Report and is found in **Attachment I.8.b** of the agenda packet for review.
  - i. Mrs. Lee updated the Board on the current Capital Projects:
    1. Mrs. Lee updated the Board, mentioning that weekly meetings are held with Mrs. Seman, Ms. Basile, Mr. Roncone, Genefare, and herself to review the details of the Farebox System Project. She also highlighted that the installation of the fareboxes is tentatively scheduled for July 2025, with features like open payment and mobile options to be introduced later.
    2. Mrs. Lee notified the Board that proposals for the System-Wide Study are due by 3:00 PM on Monday, March 31, 2025.
    3. Mrs. Lee gave an update on the Garage Parking Lot & Bus Wash Light Upgrades Project, explaining that it involves upgrading the bulbs in both the parking lot and bus wash lights. She reported that the bids received were \$8,400 from DC Electric, \$29,869.00 from Tri-State Security & Fire, and \$17,000.00 from Miklos Services. The project was awarded to DC Electric, and materials are currently being ordered.
    4. Mrs. Lee reported that the Transit Center Gutter & Downspout Replacement Project was completed on Monday, March 3, 2025. She also mentioned that Desaks was called to address and clear the clogged underground gutter in front of the building.
    5. Mrs. Lee informed the Board that Planet Roof inspected the Transit Center roof, where the coating is bubbling in almost all areas. She noted that Planet Roof has reached out to the warranty company, Henry Carlisle, and is currently working on resolving the issue.
    6. Mrs. Lee provided an update on the Bus Garage Security Upgrade Project, explaining that MMVTA issued a Request for Proposals (RFP) on December 6, 2024, with proposals due by March 3, 2025. Two companies, McGrew Construction Services and PSX, submitted proposals. A four-person evaluation committee, consisting of key MMVTA staff, reviewed the proposals for responsiveness and clarity.

Both companies met the mandatory requirements, and the committee evaluated them based on pricing and system features. PSX's proposal was strong but exceeded MMVTA's budget due to additional camera costs. McGrew Construction Services' proposal met all MMVTA's needs, stayed within budget, and included all necessary cameras without extra costs. After considering all factors, the evaluation committee recommended awarding the project to McGrew Construction Services for a base price of \$203,126.00, with a not-to-exceed price of \$234,000.00, to be funded with Federal, State, and Local Capital Funds.

## 9. COMMITTEE REPORTS

### a. Finance Management – Scott Nedrow, Committee Chair

- i. Mr. Nedrow announced that MMVTA will be submitting their state operating grant application in April to secure funding for the upcoming fiscal year. He referred the Board to **Attachment I.9.a.i** in the agenda packet, which includes a resolution that requires Board approval and must be uploaded with the grant application. This resolution certifies the \$108,583.00 in Local Match needed to qualify for the funds. Mr. Nedrow made a motion to approve the authorizing resolution certifying Local Match for state operating financial assistance for FY 2025-2026, as presented. Mr. Furlong seconded the motion. Motion carried.
- ii. Mr. Nedrow shared that the current state operating funds total \$4,195,914.00. If the Governor's Executive Budget Proposal is approved, MMVTA's allocation is expected to increase by \$953,489.00. He also mentioned that a federal grant, which includes \$630,000.00 in federal operating assistance for the upcoming fiscal year, is being prepared for submission in April. Additionally, Mr. Nedrow noted that draft operating and capital budgets for FY 2025-2026 are in development. The Finance Management Committee will review the finalized draft budget in April, with plans for Board approval on April 24, 2025.

### b. Human Resources – Cathy Martini, Committee Chair

- i. Ms. Martini commended the Human Resources Committee for updating the MMVTA Personnel Policy and asked Mrs. Seman to explain the changes. Mrs. Seman reviewed the suggested edits, which included minor updates to reflect current practices and legal requirements, along with the removal of outdated sections. She encouraged the Board to review the updated policy and provide feedback. Ms. Martini made a motion to approve the Revised MMVTA Personnel Policy & Procedures. Mr. Carroll seconded the motion. The motion carried.
- ii. Ms. Martini announced that the Human Resources Committee will meet again in May to discuss employee evaluations.

- c. Planning & Steering Committee – Timothy Herd, Committee Chair – No report.
- d. Safety & Security – Ed Bryner, Committee Chair
  - i. Mr. Bryner reported to Operations that the shelter lights on the McKean Avenue side of the Transit Center are not working.
- e. By-Laws – Daniel Komacek, Committee Chair – No report.

#### 10. REPORTS OF ADMINISTRATIVE PERSONNEL

- a. Executive Director – No report.
- b. Marketing
  - i. Mrs. Dochenetz announced that the Transit Center will be closed on April 18, 2025, but regular bus services will operate. She also noted that there will be no bus services on Easter Sunday, April 20, 2025.
- c. Operations
  - i. Mrs. Lee announced that as of March 14, 2025, all new electronic signs from Message Point Media are fully operational.
  - ii. Mrs. Lee updated the Board that on March 14, 2025, Charleroi Borough painted the crosswalks at the Transit Center.
  - iii. Mrs. Lee mentioned that Transit Driver Appreciation Day was held on March 18, 2025, and extended special thanks to Mr. Eckert and Mr. Nedrow for participating in the celebration and recognizing the drivers.

#### 11. REPORT OF THE SECRETARY – No report.

#### 12. OLD BUSINESS – None.

#### 13. NEW BUSINESS

- a. Mrs. Seman deferred the "Transit Tidbits" presentation to next month's meeting.
- b. Member Community Updates
  - i. Mrs. Donaldson announced that North Belle Vernon will be hosting their Annual Bike Run on July 12, 2025, along Broad Avenue.
  - ii. Mr. Eckert announced that on April 5, 2025, there will be an OVN 5K Run or Walk to support Veteran & LE Suicide Prevention Outreach hosted in Monongahela.
  - iii. Mr. Herd announced that the Speers Annual Easter Egg Hunt will be held on April 19, 2025.

#### 14. ADJOURNMENT

- a. Chairman Eckert asked if there were any further business to discuss? There being none, Chairman Eckert asked for a motion to adjourn. Mr. Furlong made the motion. Mr. Carroll seconded the motion. The meeting adjourned at 6:52 PM.

**REMINDER:**

THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR:

**THURSDAY, APRIL 24, 2025, AT 6:00 PM**

YOUR ATTENDANCE IS APPRECIATED!