

**MID MON VALLEY TRANSIT AUTHORITY
1300 MCKEAN AVE
CHARLEROI, PA 15022
May 22, 2025
MINUTES OF REGULAR BOARD MEETING**

1. CALL TO ORDER – Chairman – 6:00 PM
2. PLEDGE TO THE FLAG – Chairman
3. ROLL CALL – Secretary

There being 14 members present at 6:00 PM, there was a quorum.

Members Present

Bernie Bandini
Ed Bryner
Devin DeRienzo
Diann Donaldson – 6:26 PM
George Eckert
Fred Exley
William Furlong
John Habel III
Timothy Herd
Frank Kennedy
Cathy Martini
Fred Naccarato
Scott Nedrow
Rik Pankiewicz
Nancy Williamson

Members Absent:

Mark Boyle
Chris Carroll

California, Fayette City & Coal Center (awaiting member appointments).

Staff Present:

Ashley Seman
Nancy Basile
Aeriel Dochenetz
Stephanie Lee
Michael Perry

Others Present:

Marc Roncone, MV Transportation
Blane Black, Solicitor

4. Chairman Eckert inquired if there were additions or corrections to the April 24, 2025, Board Meeting Minutes? Hearing none, Chairman Eckert asked for a motion to approve the minutes of the April 24, 2025, Board Meeting. Mr. Bryner made the motion to approve the minutes. Mr. Naccarato seconded the motion. Motion carried.

5. PUBLIC FORUM – None.

6. REPORT FROM THE CARRIER – MV Transportation, Inc., Marc Roncone

- a. Mr. Roncone reported an average on-time performance of 95% for April 2025, with a year-to-date average of 96%.
- b. Mr. Roncone reported on fixed route service for the month of April 2025 as follows: Actual Vehicle Miles were 82,727.00; Revenue Vehicle Miles were 69,446.00; Actual Vehicle Hours were 4,671.26; and the Revenue Vehicle Hours were 4,125.18.
- c. Mr. Roncone also reported there was 1 incident without injury; 0 incidents with injury; 0 accidents without injury; and 0 accidents with injury. Mr. Roncone stated that there were 0 security issues; 3 valid complaints; and 1 compliment.
- d. Mr. Roncone also informed the Board that there were 5 road calls; 16,545.00 miles between road failures; 9 major mechanical failures; and 13 other mechanical failures.
- e. Mr. Roncone provided an update on maintenance performance in April 2025, stating that all 15 preventative maintenances were performed on time.
- f. See **Attachment I.6** for further details, provided in the agenda packet.

7. CHAIRMAN'S REPORT

- a. Chairman Eckert reported that Mrs. Seman was a featured speaker at a pedestrian safety event held at 4th and West Main Street in Monongahela, near the Monongahela Station Gazebo Bus Stop. The event focused on promoting pedestrian safety in high-traffic areas. Speakers included representatives from PennDOT District 12 and the Monongahela Police Department, who addressed traffic concerns, enforcement, and shared safety responsibilities. The event highlighted MMVTA's role in transit safety and aimed to reduce incidents near bus stops and crosswalks. Chairman Eckert, Mr. Bryner, Mr. Nedrow, and Mr. Exley also attended.

8. TREASURER'S REPORT

- a. Mr. DeRienzo reported that the Finance Management Committee was sent a finance report to review the bills contained in the agenda packet under **Attachment I.8.a**.
 - i. Mr. DeRienzo reported that the total bills for May amounted to \$520,351.70 in Operating Expenses.
 - ii. Mr. DeRienzo reported that the Capital Expenditures for the month of May were:
 1. \$10,762.00 payable to Scheidt & Bachmann for Farebox System Warranty (Federal & Local Funds).
 - iii. Mr. DeRienzo made a motion to accept May's Finance Report and approve payment of the same. Mr. Furlong seconded the motion. Motion carried.

- b. Mr. DeRienzo stated that the Capital Projects list follows the Finance Report and is found in **Attachment I.8.b** of the agenda packet for review.
 - i. Mrs. Lee updated the Board on the current Capital Projects:
 - 1. Mrs. Lee reported that weekly meetings with Genfare are ongoing to discuss progress on the Farebox System Project.
 - 2. Mrs. Lee reported that the inspection report from Henry Carlisle for the Transit Center Roof Project has been received. The report identified only one minor area in need of repair, which will be addressed by Plant Roof soon.
 - 3. Mrs. Lee reported that McGrew Construction began work on the Maintenance Facility Security Fence and Gate Project on May 19, 2025, starting with the removal of the fence between the Maintenance Facility and the Storage Facility.
 - 4. Mrs. Lee reported that bi-weekly meetings for the System-Wide Route Study are ongoing.

9. COMMITTEE REPORTS

- a. Finance Management – Scott Nedrow, Committee Chair – No report.

Chairman Eckert called for an Executive Session at 6:23 PM. The purpose of the Executive Session was to discuss personnel matters. The Executive Session ended at 6:35 PM.

- b. Human Resources – Cathy Martini, Committee Chair
 - i. Ms. Martini stated that following a comprehensive review of the submitted documentation, the Human Resources Committee recommends the following salary adjustments, effective July 1, 2025:
 - Ashley Seman, Executive Director – 12% increase from \$79,977.00 to \$90,000.00.
 - Nancy Basile, Manager of Finance & Grant Programs – 8% increase from \$75,013.00 to \$81,014.00.
 - Aerial Dochenetz, Accounting Specialist – 8% increase from \$52,950.00 to \$57,186.00.
 - Stephanie Lee, Operations Coordinator – 8% increase from \$55,157.00 to \$59,570.00.
 - Michael Perry, Administrative Assistant – 8% increase from \$46,079.00 to \$49,765.00 or \$25.52/hour.
 - ii. Ms. Martini made a motion to accept the stated salary increases for the upcoming fiscal year beginning July 1, 2025. Mr. Naccarato seconded the motion. Motion carried.
- c. Planning & Steering Committee – Timothy Herd, Committee Chair – No report.
- d. Safety & Security – Ed Bryner, Committee Chair
 - i. Mr. Bryner reported that the lights on the shelter at the Transit Center are functioning again after having a battery replaced.

- e. By-Laws – Vacant, Committee Chair
 - i. Chairman Eckert reported that, as discussed during the April 24, 2025, Board of Directors Meeting, members were asked to consider amending Article 4, Section 1 of the By-Laws. The current language states: “Regular meetings of the Authority shall be held on the fourth Thursday of each month at 6:00 PM ET at the office of the Authority.” Chairman Eckert proposed revising the language to: “Regular meetings of the Authority shall be held on the fourth Thursday of each month at a time set by the Board of Directors, held at the office of the Authority.” To support this change, he recommended moving the meeting time to 5:00 PM ET to better accommodate Board Members and Staff and streamline logistics. This proposal was recorded in the April 2025 meeting minutes. In accordance with the amendment procedure, a vote was held. Mr. Furlong moved to amend the By-Laws as proposed and change the meeting time to 5:00 PM. Mrs. Donaldson seconded. Motion carried.

10. REPORTS OF ADMINISTRATIVE PERSONNEL

- a. Executive Director
 - i. Mrs. Seman announced that she has been selected by the Washington County Commissioners to serve as the transportation representative on the County’s Public Participation Board panel.
 - ii. Mrs. Seman also informed the Board that the 2026 NFL Draft will be held in Pittsburgh, and preliminary discussions are underway regarding the role of public transit during the event.
 - iii. Mrs. Seman noted that on May 19, 2025, she briefly met Lieutenant Governor Austin Davis during his visit to Monongahela and had short discussions with Commissioners and Senator Bartolotta at the same event.
- b. Marketing
 - i. Mrs. Dochenetz reported that National Transportation Week was a success. MMVTA staff engaged with riders by distributing promotional items, providing schedule information, and strengthening community connections.
 - ii. Mrs. Dochenetz reported that MMVTA partnered with Freedom Transit to present transportation programs to senior citizens at Center in the Woods.
 - iii. Mrs. Dochenetz announced that there will be no bus service and administrative offices will be closed on Monday, May 26, 2025, in observance of Memorial Day.
 - iv. Mrs. Dochenetz announced that the Transit Center will be closed on Thursday, June 19, 2025, in observance of Juneteenth.
- c. Operations

- i. Mrs. Lee informed the Board that she, Mrs. Seman, and Ms. Basile attended the PPTA Conference in Lancaster, PA, from May 12–15, 2025.
 - 1. During the planning session, key discussions focused on a new appendix aimed at improving bus stop design and the Public Right-of-Way Accessibility Guidelines (PROWAG).
 - 2. MMVTA participated in a PennDOT review covering annual reporting tools, data metrics, and a session on the successful integration of Artificial Intelligence in transit operations.
 - 3. Mrs. Lee also shared updates from the FTA, noting a major staffing reduction from 780 to 420 employees under the new presidential administration. As a result, MMVTA was advised to expect new points of contact and potential delays in FTA response times.

11. REPORT OF THE SECRETARY

- a. Mr. Naccarato read compliments received for staff members Mrs. Dochenetz and Mr. Perry.

12. OLD BUSINESS

- a. Mr. Habel III requested bus services in Washington Township. Mrs. Seman responded that a system-wide route study, awarded to Michael Baker, is currently underway. As part of the study, member communities will be contacted regarding existing and potential bus service needs.

13. NEW BUSINESS

- a. Mrs. Seman presented the newest "Transit Tidbits" video about Pedestrian Safety and Public Transit.
- b. Member Community Updates – None.

14. ADJOURNMENT

- a. Chairman Eckert asked if there were any further business to discuss? There being none, Chairman Eckert asked for a motion to adjourn. Ms. Martini made the motion. Mr. Bryner seconded the motion. The meeting adjourned at 7:08 PM.

REMINDER:

THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR:

THURSDAY, JUNE 26, 2025, AT 5:00 PM

YOUR ATTENDANCE IS APPRECIATED!