

**MID MON VALLEY TRANSIT AUTHORITY
1300 MCKEAN AVE
CHARLEROI, PA 15022
October 24, 2024
MINUTES OF REGULAR BOARD MEETING**

1. CALL TO ORDER – Chairman – 6:00 PM
2. PLEDGE TO THE FLAG – Chairman

Before the roll call, Chairman Eckert acknowledged the veterans on the Board of Directors and expressed gratitude for their service.

3. ROLL CALL – Secretary

There being 15 members present at 6:00 PM, there was a quorum.

Members Present

Bernie Bandini
Mark Boyle
Ed Bryner
Chris Carroll – Virtual
Devin DeRienzo
Diann Donaldson
George Eckert
Fred Exley
William Furlong
John Habel III
Timothy Herd
Cathy Martini
Fred Naccarato
Scott Nedrow
Rik Pankiewicz

Members Absent:

Frank Kennedy
Daniel Komacek

California, Fayette City & Coal Center (awaiting member appointments).
Allenport (awaiting member swearing-in).

Staff Present:

Ashley Seman
Nancy Basile
Aeriel Dochenetz
Stephanie Lee
Michael Perry

Others Present:

Marc Roncone, MV Transportation
Nancy Williamson, Borough of Allenport

Before addressing the Meeting Minutes, Chairman Eckert introduced Nancy Williamson, who will represent the Borough of Allenport on the Board of Directors.

4. Chairman Eckert inquired if there were additions or corrections to the September 26, 2024, Board Meeting Minutes? Hearing none, Chairman Eckert asked for a motion to approve the minutes of the September 26, 2024, Board Meeting. Mr. Bryner made the motion to approve the minutes. Mr. Furlong seconded the motion. Motion carried.
5. PUBLIC FORUM – None
6. REPORT FROM THE CARRIER – MV Transportation, Inc., Marc Roncone
 - a. Mr. Roncone reported an average on-time performance of 95% for September 2024, with a year-to-date average of 94%.
 - b. Mr. Roncone reported on fixed route service for the month of September 2024 as follows: Actual Vehicle Miles were 77,105; Revenue Vehicle Miles were 64,753; Actual Vehicle Hours were 4,373.49; and the Revenue Vehicle Hours were 3,857.18.
 - c. Mr. Roncone also reported there were 3 incidents without injury; 1 incident with injury; 1 accident without injury; and 0 accidents with injury. Mr. Roncone stated that there was 1 security issue; 1 valid complaint; and 1 compliment.
 - d. Mr. Roncone also informed the Board that there were 2 road calls; 38,553 miles between road failures; 4 major mechanical failures; and 9 other mechanical failures.
 - e. Mr. Roncone provided an update on maintenance performance in September 2024, stating that there were no overdue class preventative maintenances or individual preventative maintenances.
 - i. See **Attachment I.6** for further details, provided in the agenda packet.
7. CHAIRMAN'S REPORT
 - a. Chairman Eckert announced that this year's Veterans Day parade will take place in Charleroi on Saturday, November 9, 2024, at 1:00 PM. He also mentioned that the MMVTA and MV Transportation Veterans will be highlighted on a banner displayed on one of the CNG buses.
 - b. Chairman Eckert informed the Board that they have been provided with the proposed meeting dates for 2025 and requested that members review them, as a vote will be held next month to finalize the schedule.
 - c. Chairman Eckert reminded the following communities that they were previously notified that their board representatives' terms will expire on January 1, 2025: Charleroi Borough – Ed Bryner, Fallowfield Township – Daniel Komacek, Fayette City Borough – currently no representation, and Stockdale Borough – William Furlong.

8. TREASURER'S REPORT

- a. Mr. DeRienzo reported that the Finance Management Committee was sent a finance report to review the bills contained in the agenda packet under **Attachment I.8.a.**
 - i. Mr. DeRienzo reported that the total bills for October amounted to \$489,837.70 in Operating Expenses.
 - ii. Mr. DeRienzo reported that there was one Capital Expenditure for October amounting to \$10,414.33, payable to Moody & Associates for the Speers Environmental Assessment (Operating Funds).
 - iii. Mr. DeRienzo made a motion to accept October's Finance Report and approve payment of the same. Ms. Martini seconded the motion. Motion carried.
- b. Mr. Nedrow informed the Board that a line of credit has been established with cfsbank to provide the MMVTA with an additional layer of financial protection. Mr. Nedrow made a motion to approve the Authorizing Resolution for the Establishment of a Line-of-Credit with cfsbank for \$50,000.00, with Designated Signers being Ashley Seman and George Eckert, as presented in **Attachment I.8.a.i.** Mr. Exley seconded the motion. Motion carried.
- c. Mr. Nedrow presented natural gas futures prices from 1990 to 2024, emphasizing that the MMVTA is secured with reasonable gas rates.
- d. Mr. Nedrow also presented the 10-year US Treasury Bond yields from 1950 to 2024, highlighting that the MMVTA is secured with reasonable interest rates.
- e. Mr. Nedrow shared gold spot prices from 1965 to 2024 to illustrate the current performance of the market.
- f. Mr. Nedrow stated that the Capital Projects list follows the Finance Report and is found in **Attachment I.8.b** of the agenda packet for review.
 - i. Mrs. Lee updated the Board on the current Capital Project for the Speers Environmental Assessment, noting that the MMVTA met with the FTA on October 7, 2024, and is in the process of securing additional information that is required.

9. COMMITTEE REPORTS

- a. Human Resources – Fred Exley, HR Committee Chair – No report.
- b. Planning & Steering Committee – Timothy Herd, Committee Chair – No report.
- c. Safety & Security – Ed Bryner, Chairperson – No report.
- d. By-Laws – Daniel Komacek, Committee Chair – No report.

10. REPORTS OF ADMINISTRATIVE PERSONNEL

- a. Executive Director
 - i. Mrs. Seman noted that she and Mrs. Lee will be traveling to Altoona, PA, from November 6-8, 2024, to attend an AVAIL Technologies Conference. They will discuss the latest software

- updates, new changes, and network with other transportation agencies.
- ii. Mrs. Seman updated the Board that she and Solicitor Black attended a tax waiver hearing on October 21, 2024, regarding the rental property connected to the Transit Center seeking tax exemption. She stated that the MMVTA is awaiting information on the next steps.
- b. Marketing
 - i. Mrs. Dochenetz announced that the MMVTA will participate in Business Trick-or-Treat in Charleroi on October 30, 2024, at 5:00 PM.
 - ii. Mrs. Dochenetz also announced that the Transit Center will be closed on November 11, 2024, in observance of Veterans Day; however, buses will continue to operate on their regular schedules.
- c. Operations
 - i. Mrs. Lee announced that the annual shelter inspections have been completed.
 - ii. Mrs. Lee informed the Board that on October 17, 2024, the Motor Bus Society toured the Bus Garage and Storage Facility in Donora.
 - iii. Mrs. Lee reported that the Winter Weather Service Delivery Plan has been updated and is now available on the MMVTA website and Facebook page.
 - iv. Mrs. Lee referenced the Route Deviation Policy included in **Attachment I.10.i.**, explaining that the policy is already in effect and simply requires formal approval. Mr. Bryner made a motion to approve the Route Deviation Policy. Ms. Martini seconded the motion. Motion carried.

11. REPORT OF THE SECRETARY – No report.

12. OLD BUSINESS – None.

13. NEW BUSINESS

- a. Ms. Basile provided a refresher on ethics in a presentation for Board Members.
- b. Member Community Updates
 - i. Mr. Furlong asked whether the MMVTA would be participating in the annual Stuff-a-Bus event. Mrs. Seman responded that while the Mon Valley Jeeps usually host the event, they are unable to do so this year. However, the MMVTA looks forward to participating again next year. Mrs. Donaldson suggested signing up to participate in a Salvation Army Toy Drive.

14. ADJOURNMENT

- a. Chairman Eckert asked if there were any further business to discuss? There being none, Chairman Eckert asked for a motion to adjourn. Mr. Nedrow made the motion. Mr. DeRienzo seconded the motion. The meeting adjourned at 7:06 PM.

REMINDER:

THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR:

THURSDAY, NOVEMBER 21, 2024, AT 6:00 PM

YOUR ATTENDANCE IS APPRECIATED!