

MID MON VALLEY TRANSIT AUTHORITY
1300 MCKEAN AVE
CHARLEROI, PA 15022
September 24, 2026
MINUTES OF REGULAR BOARD MEETING

Directly prior to the Call to Order, Michael Baker International representatives presented the proposed updated routes, including new routes to South Hills Village and the Health Plex, alongside improved frequency and naming structures.

- Mr. Wilson asked the Board to wait about two weeks before moving forward with the study. He wants time to work on a proposal for service between the Mid Mon Valley and Kennywood, the Waterfront and Sandcastle. The Executive Director will contact Kennywood about interest, requirements and costs for service and a possible hiring event and will discuss the results with Michael Baker. No formal action was taken.

1. CALL TO ORDER – Chairman – 5:33 PM
2. PLEDGE TO THE FLAG – Chairman
3. ROLL CALL – Secretary

There being 11 members present at 5:33 PM, there was a quorum.

Members Present:

Ed Bryner
Devin DeRienzo
Diann Donaldson - Teams
George Eckert
John Habel III - Teams
Frank Kennedy
Cathy Martini
Fred Naccarato
Rik Pankiewicz
Nancy Williamson - Teams
Roderick Wilson

Members Absent:

Bernie Bandini
Mark Boyle
William Furlong
Timothy Herd

Belle Vernon, California, Coal Center, Fallowfield Township, Fayette City and New Eagle (awaiting member appointments).

Staff Present:

Ashley Seman
Nancy Basile
Aeriel Dochenetz
Stephanie Lee
Michael Perry

Others Present:

Marc Roncone, MV Transportation
Blane Black, Solicitor
Justin Miller, Michael Baker International
Stephanie Kambic, Michael Baker International
Denise Stasko, Belle Vernon Borough

4. Chairman Eckert inquired if there were additions or corrections to the August 27, 2026, Board Meeting Minutes? Hearing none, Chairman Eckert asked for a motion to approve the minutes of the August 27, 2026, Board Meeting. Mr. Bryner made the motion to approve the minutes. Mr. Wilson seconded the motion. Motion carried.
5. PUBLIC FORUM – None.
6. REPORT FROM THE CARRIER – MV Transportation, Inc., Marc Roncone
 - a. Mr. Roncone reported on Average On-Time Performance for the month of August 2026 as follows: Average On-Time Performance was 94.00% with an average of 94.00% for 2026.
 - b. Mr. Roncone reported on fixed route service for the month of August 2026 as follows: Actual Vehicle Miles were 74,093.00; Revenue Vehicle miles were 60,755.00; Actual Vehicle Hours were 4,665.99; and Revenue Vehicle Hours were 3,668.19.
 - c. Mr. Roncone also reported for August 2026: 1 incident without injury; 0 incidents with injury; 1 accident without injury; and 0 accidents with injury. Mr. Roncone stated that for August 2026 there were 0 security issues; 3 valid complaints; and 0 compliments.
 - d. Mr. Roncone also informed the Board that in August 2026 there were 3 road calls; 24,698.00 miles between road failures; 8 major mechanical failures; and 10 other mechanical failures.
 - e. Mr. Roncone provided an update on maintenance performance in August 2026 stating that there were no overdue class preventative maintenances or individual preventative maintenances.
 - f. See **Attachment I.6** for further details, provided in the agenda packet.
7. CHAIRMAN'S REPORT
 - a. Chairman Eckert noted that it has been one year since implementation of the new farebox system. He reported that fiscal year-to-date fare activity for July and August consists of approximately 80% cash payments, 17% open payments, and 2% mobile ticketing.
 - i. Chairman Eckert stated that the new system has provided riders with additional payment options, including the ability to pay directly using a contactless credit or debit card or mobile wallet. He further noted that staff will continue to monitor fare data and will work with Genfare to address system issues and identify improvements as the Authority gains additional experience with the technology.
 - ii. Chairman Eckert stated that staff will continue to promote and evaluate electronic payment options as part of the Authority's efforts to make riding easier and more convenient.
 - b. Chairman Eckert read a letter of appreciation from Christine Rosick, Camp Director of Saint Andrew the Apostle Parish, recognizing Executive Director Ashley Seman for arranging two buses to transport 45 children

and volunteers from Charleroi to Donora and return. The letter expressed appreciation for the transportation assistance, noting that it made the day possible and that the children were thrilled to ride a full-size bus. A copy of the letter is attached to these minutes as **Attachment A** and has been included in the Executive Directors personnel file as requested by the Chairman of the Board and Board of Directors.

- c. Chairman Eckert reminded the Board that the Authority is still looking to appoint Board Members from the following communities: Belle Vernon, California, Coal Center, Fallowfield Township, Fayette City and New Eagle.

8. TREASURER'S REPORT

- a. Mr. DeRienzo reported that the Finance Management Committee was sent a finance report to review the bills contained in the agenda packet under **Attachment I.8.a**.
 - i. Mr. DeRienzo reported that the total bills for September amounted to \$495,616.33 in Operating Expenses.
 - ii. Mr. DeRienzo reported that the Capital Expenditures for the month of September were:
 - 1. \$418.68 payable to Genfare for Spare Farebox Freight (Federal, State, Local & Operating Funds).
 - 2. \$23,657.00 payable to Overhead Door for balance due on Bus Facility Rolling Doors (Federal, State & Local Funds).
 - 3. \$213,246.43 payable to Stertil Koni for In-Ground Vehicle Lift (Federal, State & Local Funds).
 - 4. \$6,559.22 payable to NAPA Auto Parts for Maintenance Facility Oil Reels (Federal, State & Local Funds).
 - iii. Mr. DeRienzo made a motion to accept September's Finance Report and approve payment of the same. Ms. Martini seconded the motion. Motion carried.
 - iv. Mr. DeRienzo noted that the FY 2025-2026 Audit is currently in progress and the MMVTA will soon provide an update as to when Mr. Mark Turney, CPA, will be available to present the Audited Financial Statements to the Board. As soon as the audit has been finalized, a copy of the report will be distributed for review prior to the formal presentation to the Board.
- b. Mr. DeRienzo stated that the Capital Projects list follows the Finance Report and is found in **Attachment I.8.b** of the agenda packet for review.
 - i. Mrs. Lee updated the Board on the current Capital Project:
 - 1. The installation of the in-ground lift at the Donora Facility started on September 8th and was completed on September 10th.

9. COMMITTEE REPORTS

- a. Finance Management – Vacant, Committee Chair

- i. Chairman Eckert recognized and accepted Mr. Wilson's request to serve as Chair of the Finance Management Committee.
- b. Human Resources – Cathy Martini, Committee Chair – No report.
- c. Planning & Steering Committee – Timothy Herd, Committee Chair – No report.
- d. Safety & Security – Ed Bryner, Committee Chair
 - i. Mr. Bryner reminded the Board to exercise caution around buses as fall approaches and daylight hours decrease.
- e. By-Laws – William Furlong, Committee Chair
 - i. Mr. DeRienzo reported that the Committee met on September 16, 2026, to review the Authority's local match procedures. The Committee recommended removing the detailed local match provisions from the By-Laws and establishing a separate Local Match Policy to be approved by the Board. The By-Laws would continue to require municipalities to pay local match, while the separate policy would outline the calculation of local match, information to be provided to municipalities, payment deadlines, and procedures for delinquent payments. Mr. DeRienzo reviewed the proposed local match timeline, including the following:
 - Municipalities would receive an early notification in September or October of their anticipated local match to assist with budget planning.
 - Approximately 90 days prior to the payment due date, April 1, municipalities would receive a formal invoice with supporting documentation.
 - At the June Board meeting, a final update will be provided, including identification of municipalities with outstanding local match.
 - Local match payments are due June 30.
 - Beginning July 1, municipalities with unpaid local match would be considered delinquent, and their Board members' voting rights would be suspended.
 - Prior to the July Board meeting, the Steering Committee would meet to review outstanding local match and make recommendations to the Board regarding further action.
 - Mr. DeRienzo also discussed the By-Laws provision concerning a municipality being "deemed withdrawn" from the Authority for failure to pay local match. He stated that, based on the Committee's review of the applicable legal requirements, non-payment of local match and withdrawal from the Authority are separate matters. Failure to pay local match would not automatically result in a municipality's withdrawal. Withdrawal would require formal action by the municipality, approval by the Authority, required public notice, and filing of the appropriate documentation with the Secretary of the Commonwealth. The Committee

recommended that delinquent local match be addressed through the proposed Local Match Policy and that withdrawal from the Authority continue to be handled through the separate legal process.

a. Ms. Seman stated that staff would develop the new local match policy, forward it to the solicitor for review, and provide additional information to the Board at the next meeting.

i. Mr. DeRienzo moved to amend the By-Laws by removing the local match provisions and establishing a separate Local Match Policy to be approved by the Board. The motion was seconded by Mr. Naccarato.

1. Mr. Wilson moved to table the motion, and Ms. Martini seconded the motion. The motion was tabled following its first reading and will be brought back to the Board for consideration and a vote at the next Board of Directors meeting.

10. REPORTS OF ADMINISTRATIVE PERSONNEL

a. Executive Director

i. Mrs. Seman advised the Board that staff recently met with representatives from PennWest University to discuss potential partnership and funding opportunities with MMVTA. Mrs. Seman stated the meeting was positive and staff will continue exploring opportunities to work together, particularly as Mid Mon Moves continue forward with proposed service changes in the California area.

ii. Mrs. Seman announced that Mr. Perry and herself partnered with PennDOT as members of the Free Transit for Seniors Advisory Committee which will allow the MMVTA to be on the front lines as changes to the program are considered and implemented, while giving the opportunity to provide feedback on what works for transit agencies and identify potential challenges.

b. Marketing

i. Ms. Dochenetz announced that October 1st through October 8th is “Week without Driving”, a national challenge and awareness campaign where participants avoid driving a personal car to experience daily life through the perspective of a non-driver and the challenges and opportunities they face.

c. Operations

i. Mrs. Lee reported that the Marion Villa Resident Survey was closed on September 1st and the MMVTA received a 26% response rate, with residents expressing excitement about the possibility of future bus service to the area.

- ii. Mrs. Lee stated that the FTA conducted a Drug and Alcohol Compliance Audit of MMVTA and MV Transportation on September 15th and 16th. The auditors were impressed with the programs and overall compliance. Only three minor findings were identified for MV Transportation, with corrective actions due to the FTA by December 15, 2026.
 - iii. Mrs. Lee advised that a PennDOT representative and consultants were on-site on September 17th, to assess MMVTA's assets. The initial discussion went well, with two additional follow-up calls scheduled before MMVTA receives the final report, which is expected in October.
 - iv. Mrs. Lee provided an update on the rental property rehabilitation project at the Transit Center. She stated that she met with representatives from Gannett Fleming and Huitt-Zollars on August 28th to tour the property and take measurements. The project will continue to move forward towards rehabilitating the storefront at the rental property.
- d. Funding Update
 - i. Ms. Basile provided the following funding updates:
 - 1. The MMVTA received a total of \$4,837 in CNG RIN Value Revenue.
 - 2. State and federal operating funds have begun to be received.
 - 3. As discussed at the September 16th By-Laws meeting:
 - a. A local match request for Fayette County was developed, and a meeting has been requested with the Fayette County Commissioners.
 - b. A reminder was sent to communities that have not yet paid their local match for the current year. The reminder asks them to include the allocation in their 2027 budgets and notes that payment is due by June 30, 2027. A copy was sent to each community's representative on the Board of Directors.
 - i. If the MMVTA has not received payment by March, the MMVTA will follow up with an invoice sent to the communities which have not paid.

11. REPORT OF THE SECRETARY

- a. Mr. Pankiewicz read a thank-you card from the Camp Director of Saint Andrew the Apostle in Donora, expressing their appreciation to Mrs. Seman for providing transportation to and from their campgrounds for the day.

12. OLD BUSINESS – None.

13. NEW BUSINESS

a. Member Community Updates

- i. North Belle Vernon Halloween Parade will be on October 31st at 1:00 PM with Trick or Treat from 3:00 PM-5:00 PM.
- ii. Donora Halloween Parade will be on October 29th at 6:00 PM with Trick or Treat on October 31st from 6:00 PM to 8:00 PM.
- iii. Charleroi Halloween Parade and Trick or Treat will be on October 28th starting at 5:00 PM.
- iv. Monongahela Halloween Parade will be on October 28th at 6:00 PM.
- v. Donora 2026 Fall Festival & Carnival will be October 7th until October 11th at Palmer Park.

14. ADJOURNMENT

- a. Chairman Eckert asked if there were any further business to discuss? There being none, Chairman Eckert asked for a motion to adjourn. Mr. DeRienzo made the motion. Mr. Bryner seconded the motion. The meeting adjourned at 6:32 PM.

REMINDER:

THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR:

THURSDAY, OCTOBER 22, 2026, AT 5:00 PM

YOUR ATTENDANCE IS APPRECIATED!



**Saint Andrew
the Apostle Parish**

Attachment A

1 Park Manor Road
Donora, PA 15033-1755
724-258-7794
<https://saintandrewmidmon.org>

Dear Mr. Eckert,

I wanted to reach out on behalf of our organization to tell you how wonderful Ashley is and how deeply her kindness and generosity meant to us.

I recently directed a summer camp for children through St. Andrew the Apostle Parish in Charleroi. We were looking for a way to transport our campers to our grounds in Donora, but unfortunately, none of the local school districts were able to assist us. Because the children came from several different school districts and insurance restrictions applied, arranging transportation seemed impossible.

That is when Ashley stepped in.

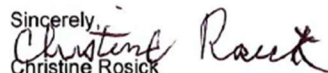
She went above and beyond by arranging for two buses to transport our 45 children and volunteers from Charleroi to Donora and back. Her efforts made the entire day possible.

I want you to know how much her kindness meant to every person involved. The children were absolutely thrilled to ride on a big bus, and the experience is something they will remember for a long time. Ashley turned what seemed like an impossible situation into a wonderful opportunity for our campers.

We are incredibly grateful for everything she did. Please let her know how much we appreciate her generosity and how meaningful the day was for all of us.

Now, if I could only get my own bus, I'd be all set!

Thank you again, and please know how truly appreciated Ashley is.

Sincerely,

Christine Rosick
Camp Director
St. Andrew the Apostle Parish