

**MID MON VALLEY TRANSIT AUTHORITY  
1300 MCKEAN AVE  
CHARLEROI, PA 15022  
September 26, 2024  
MINUTES OF REGULAR BOARD MEETING**

1. CALL TO ORDER – Chairman – 6:00 PM
2. PLEDGE TO THE FLAG – Chairman

Before the roll call, Chairman Eckert informed attendees that Mrs. Seman would not be able to join the meeting due to illness.

3. ROLL CALL – Secretary

There being 13 members present at 6:00 PM, there was a quorum.

**Members Present**

Bernie Bandini  
Mark Boyle  
Ed Bryner  
Diann Donaldson  
George Eckert  
Fred Exley  
William Furlong  
Timothy Herd  
Frank Kennedy  
Cathy Martini  
Fred Naccarato  
Scott Nedrow  
Rik Pankiewicz

**Members Absent:**

Chris Carroll  
Devin DeRienzo  
John Habel III  
Daniel Komacek

California, Fayette City & Coal Center (awaiting member appointments).  
Allenport (awaiting member swearing-in).

**Staff Present:**

Nancy Basile  
Aeriel Dochenetz  
Stephanie Lee  
Michael Perry

**Others Present:**

Marc Roncone, MV Transportation  
Blane Black, Solicitor

4. Chairman Eckert inquired if there were additions or corrections to the August 22, 2024, Board Meeting Minutes? Hearing none, Chairman Eckert asked for a motion to approve the minutes of the August 22, 2024, Board Meeting. Mr. Boyle

made the motion to approve the minutes. Mr. Exley seconded the motion. Motion carried.

5. PUBLIC FORUM – None

6. REPORT FROM THE CARRIER – MV Transportation, Inc., Marc Roncone

- a. Mr. Roncone reported an average on-time performance of 96% for August 2024, with a year-to-date average of 94%.
- b. Mr. Roncone reported on fixed route service for the month of August 2024 as follows: Actual Vehicle Miles were 75,665; Revenue Vehicle Miles were 62,367; Actual Vehicle Hours were 4,326.62; and the Revenue Vehicle Hours were 3,752.86.
- c. Mr. Roncone also reported there were 3 incidents without injury; 0 incidents with injury; 2 accidents without injury; and 0 accidents with injury. Mr. Roncone stated that there were 0 security issues; 4 valid complaints; and 1 compliment.
- d. Mr. Roncone also informed the Board that there were 2 road calls; 37,833 miles between road failures; 4 major mechanical failures; and 11 other mechanical failures.
- e. Mr. Roncone provided an update on maintenance performance in August 2024, stating that there were no overdue class preventative maintenances or individual preventative maintenances.
- f. See **Attachment I.6** for further details, provided in the agenda packet.

7. CHAIRMAN'S REPORT

- a. Chairman Eckert reported that the MMVTA is set to receive an estimated CNG rebate of \$115,947.00.
- b. Chairman Eckert noted that he attended the Tri-County Borough Association Meeting on September 19, 2024, and wanted to commend Mrs. Seman and Ms. Basile for their outstanding presentation on the MMVTA at the event.

8. TREASURER'S REPORT

- a. Mr. Herd reported that the Finance Management Committee was sent a finance report to review the bills contained in the agenda packet under **Attachment I.8.a.**
  - i. Mr. Herd reported that the total bills for September amounted to \$472,462.39 in Operating Expenses.
  - ii. Mr. Herd reported that the Capital Expenditures for the month of September were:
    1. \$893.75 payable to Moody & Associates for Speers Environmental Assessment (Operating Funds).
  - iii. Mr. Herd made a motion to accept September's Finance Report and approve payment of the same. Mr. Furlong seconded the motion. Motion carried.

- b. Mr. Herd stated that the Capital Projects list follows the Finance Report and is found in **Attachment I.8.b** of the agenda packet for review. Mrs. Lee updated the Board on current Capital Projects:
  - 1. TBI Contracting has ordered the materials for repairing and refurbishing the cabinets and countertops at the Transit Center and is currently awaiting their arrival.
  - 2. Moody & Associates are gathering additional information for the FTA concerning the environmental assessment in Speers.
  - 3. Mrs. Lee referred the Board to the handout titled “Request for Proposals #07152024 – Acquisition of Electronic Registering Farebox & Mobile Ticketing Systems” for an update regarding the Farebox System project. Mrs. Lee stated that four companies submitted their proposals by September 4, 2024, and that an evaluation committee was formed, consisting of Mrs. Seman, Ms. Basile, Mrs. Lee, and Devon White, Manager of Transit Programs for the Southwestern Pennsylvania Commission. The committee met on September 19, 2024, determining that only two proposals met the basic requirements, noting that two firms were non-responsive due to missing mandatory federal clauses. The recommended vendor, GENFARE, provided a comprehensive system that met all requirements, including a farebox and mobile ticketing solution with excellent customer support (24/7 availability). Their pricing was reasonable, and their warranty and service fees were competitive. More detailed pricing information was included in the handout.
    - a. After taking everything into consideration, the Evaluation Committee recommended that the MMVTA Board of Directors awards to GENFARE as the successful proposer for the acquisition of electronic registering fareboxes and mobile ticketing systems for a base price of \$989,435, and a not-to-exceed price of \$1,248,826, paid with Federal, State and Local capital funds. Chairman Eckert asked for a motion to approve the Electronic Registering Farebox & Mobile Ticketing System award. Mr. Bryner made the motion. Mr. Boyle seconded the motion. Motion carried.

## 9. COMMITTEE REPORTS

- a. Human Resources – Fred Exley, HR Committee Chair
  - i. Mr. Exley took a moment to acknowledge Mrs. Dochenetz celebrating her 5-year anniversary at the MMVTA.
- b. Planning & Steering Committee – Timothy Herd, Committee Chair – No report
- c. Safety & Security – Ed Bryner, Chairperson – No report.

- d. By-Laws – Daniel Komacek, Committee Chair – No report.
- e. Finance Management – Scott Nedrow, Committee Chair
  - i. Mr. Nedrow stated that the Finance Management Committee convened for an hour and a half on September 18, 2024, in an open forum and discussed the following:
    - 1. The discussion underscored the vital role of the staff in managing funding for operations and projects, particularly from a long-term perspective.
    - 2. The committee received a handout detailing the sources of funding and engaged in an in-depth examination of projects requiring financial support, emphasizing their justification.
    - 3. The conversation covered marketing strategies, focusing on how funds are allocated and the need for targeted efforts to adapt to shifting demographics and the impacts of COVID-19 on ridership.

#### 10. REPORTS OF ADMINISTRATIVE PERSONNEL

- a. Executive Director – No report.
- b. Marketing
  - i. Mrs. Dochenetz announced that Mrs. Seman and Ms. Basile spoke at the Tri-County Borough Association Meeting on September 19, 2024. Additionally, Mr. Perry attended the CareerLink Open House on September 12, 2024, and the Monessen Senior Center Open House on September 24, 2024.
- c. Operations
  - i. On September 20, 2024, Mrs. Lee reported that she, along with Mrs. Seman, Ms. Basile, and Mrs. Donaldson, attended a meeting with Penn Highlands to discuss bus services to the hospital. During the meeting, Penn Highlands announced plans to distribute a survey to employees and patients, which was provided by the MMVTA. Mrs. Lee also stated that Penn Highlands was provided options for contracting the MMVTA regarding services for both employees and patients.
    - 1. Mrs. Donaldson noted that Penn Highlands Hospital requested information on the costs for a shuttle service like the Vulcan Flyer, which has been provided. She also informed the Board that Penn Highlands plans to contact legislators about public transit funding.
  - ii. Mrs. Lee informed the Board that she attended a PPTA event in Pittsburgh on September 24, 2024, and September 25, 2024:
    - 1. At the event Mrs. Lee gave a presentation on the Mobileye artificial intelligence safety technology installed on MMVTA buses.
    - 2. Mrs. Lee also engaged in discussions about literacy and language barriers, addressing the challenges posed by

these barriers and exploring effective communication strategies and translation tools.

3. Mrs. Lee also noted that Senator Costa attended the event and is dedicated to securing additional funding for smaller and rural transit agencies. He emphasized to his fellow senators the importance of supporting these agencies.
- iii. Mrs. Lee stated that she attended the PennWest Community Luncheon on September 26, 2024.

11. REPORT OF THE SECRETARY – No report.

12. OLD BUSINESS – None.

13. NEW BUSINESS

- a. Ms. Basile covered the new Electric Bike Policy included in **Attachment I.8.b.** Chairman Eckert asked for a motion to approve the Electric Bike Policy. Mr. Herd made the motion. Mr. Bryner seconded the motion. Motion carried.
- b. Member Community Updates – None.

14. ADJOURNMENT

- a. Chairman Eckert asked if there were any further business to discuss? There being none, Chairman Eckert asked for a motion to adjourn. Ms. Martini made the motion. Mr. Furlong seconded the motion. The meeting adjourned at 6:49 PM.

**REMINDER:**

THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR:

**THURSDAY, OCTOBER 24, 2024, AT 6:00 PM**

YOUR ATTENDANCE IS APPRECIATED!