

**MID MON VALLEY TRANSIT AUTHORITY
1300 MCKEAN AVE
CHARLEROI, PA 15022
May 28, 2022**

MINUTES OF REGULAR BOARD MEETING

**Prior to meeting Mayor Timothy Herd swore in a new board member.
Mr. Bernie Bandini- Dunlevy**

1. Call to Order-Chairman- 5:30PM
2. Pledge to Flag- Chairman
3. Roll Call- Assistant Secretary Mr. Eckert as Mr. Naccarato was absent.

There being 16 members present at 5:30PM, there was a quorum

Members Present

Ed Bryner
Fred Berestecky
Bernie Bandini
Christopher Carroll
Diann Donaldson
Sandy Davis
Earl Doman
George Eckert
Fred Exley
Devlin Fisher
William Furlong
John Habel III
Timothy Herd
Frank Kennedy
Rik Pankiewicz
Carrie Zeletski

Members Absent:

John Lorenzo
Fred Naccarato

Staff Present:

Ashley Seman
Nancy Basile
Aerial Dochenetz

Others Present:

Blane Black, ESQ
PennTrain Board Trainers – Michael Noel
Jill Nagy

4. Mr. Carroll inquired if there were any additions or corrections to the Board of Director's Meeting Minutes of April 28, 2022, as mailed/emailed.
 - a.) There being none, Mr. Carroll asked for a motion to approve the board minutes for April 28, 2022. Mr. Bryner made the motion. Mr. Pankiewicz seconded the motion. Motion carried.
 - b.) Mr. Carroll welcomed Mr. Bandini, representative to Dunlevy, to all present.

5. Public Forum - No report

6. Report from the Carrier: MV Transportation Inc, Mrs. Seman spoke as Mr. Roncone was absent

- a.) Mrs. Seman referred to **Attachment I.6** for further details, provided in the agenda packet.
 - i. Mr. Eckert motioned to table the Report from the Carrier until next month's meeting. Ms. Davis seconded the motion. Motion carried.

7. Chairman's Report

- a.) Mr. Carroll reported that the Reorganizational Meeting will be held directly after the June 23 regular board meeting. If you would like to submit a nomination, you may turn it into the office prior to or at June's meeting.
- b.) Mr. Carroll reminded all present, Board Training is being held directly after today's meeting.

8. TREASURER'S REPORT

- a). Ms. Zeletski reported that the Finance Management Committee was sent the finance report to review, and referred all members present to **Attachment I.8.a.** in their agenda packets.
 - i. The total bills for this month amount to \$375,750.86 in Operating Expenses and \$60,860.78 in Covid Expenses.
 - ii. An additional check #1660 to Warren Electric in the amount of \$3,726.00 was added after the report was issued. Work is needed to address an electrical issue at the bus facility.
 - iii. Capital Expenditures for this month are:
 - 1. \$2,112.00 payable to Scheidt & Bachmann for 30% down of ConnectCard Farebox Upgrades (Progress Payment #1) (Federal, Local and State Funds)
 - 2. \$9,848.75 payable to Scheidt & Bachmann for Farebox Extended Warranty (Federal & Local Funds)
 - 3. \$70,877.86 payable to AVAIL Technologies for Infotainment Signs (Progress Payment #3) (State & Local Funds)
 - 4. \$62,526.71 payable to AVAIL Technologies for Infotainment Signs (Progress Payment #4) (State & Local Funds)
 - iv. Ms. Zeletski made a motion that we accept this month's Financial Report and approve payment of the same. Mr. Berestecky seconded the motion. Motion Carried.
- b.) The Capital Projects list follows the Finance Report and is found in **Attachment I.8.b**

9. COMMITTEE REPORTS

- a) Human Resources – Carrie Zeletski, Chairperson-No Report

- b) Steering Committee — Devlin Fisher, Chairperson
 - i. Mr. Fisher stated there was a committee meeting held on May 23rd where MMVTA's Washington County request for local match was discussed and asked Ms. Basile if there have been any new developments regarding funding since they last met? Ms. Basile stated that the MMVTA received a local match check from Washington County in the amount of \$25,000.00. Also discussed, was the feasibility of purchasing and installing electric vehicle charging stations and funding scenarios. Mr. Fisher stated that Mr. Berestecky was to reach out to Donora Public Library and Mr. Pankiewicz to Carroll Township to secure information about charging stations installed at both these locations. He also noted that Ms. Donaldson had a relative that provided information regarding EFT safety at charging stations.
- c) Safety & Security – Ed Bryner, Chairperson- No Report
- d) By-Laws – Fred Berestecky, Chairperson- No Report
- e) Capital/Construction – Chris Carroll, Chairperson- No Report

10. REPORTS OF ADMINISTRATIVE PERSONNEL

- a.) Executive Director
 - i. Mrs. Seman notified the board that the 2nd Renewal Contract with California University, for the Vulcan Flyer service, has been signed and will continue for another year.
- b.) Marketing
 - i. National Transportation week was from May 15th – May 21st. During this week Ashley and Aerial handed out promo items and chips at the Belle Vernon Walmart. They also traveled to different communities to hand out items. The bus drivers also passed out items.
 - ii. The Transit Center was closed and there was no bus service on May 30, 2022, in observance of Memorial Day.

11. REPORT OF THE SECRETARY- Assistant Secretary Mr. Eckert-No Report

12. OLD BUSINESS

- a.) Mrs. Seman updated the board on service to Spartan Health Complex. She reached out to Mr. Walt Henry who agreed to allow the MMVTA to explore a pilot service where riders can request a drop off at the site on local fixed route services, which travel near the complex. Drivers would only deviate off the route upon request. Riders that are dropped off at the complex would need to call the bus to request a pick-up. Mrs. Seman explained that Mr. Henry's concern was the amount of bus traffic that would be created if a stop was added to the schedule, but would be receptive to the occasional, as-needed trips. Ridership and costs would be assessed at the end of year service.
 - i. Ms. Davis added that Mr. Henry was also concerned about a bus safely pulling out of the complex.

- ii. Mr. Berestecky questioned if an individual could use this service if they wanted to visit the nursing home at this site. Mrs. Seman stated there would be only one stop at the health complex itself. He also asked if there were any other on-call stops like this? Mrs. Seman stated that this type of service is available to those desiring to travel to Ringgold South.

13. NEW BUSINESS-

- a.) Mr. Bryner asked if MMVTA would be requesting Washington County for the remainder of the funds that we requested. Mr. Fisher then stated that although the Commissioners had verbally agreed to the initial amount requested by MMVTA for 2022, they only awarded \$25, 000.00 in a written commitment. Discussion ensued, and Mrs. Seman stated that another Steering Committee meeting can be scheduled to discuss the matter further.

14. ADJOURNMENT

- a.) Mr. Carroll asked if there were any further business to discuss. There being none, Mr. Carroll requested a motion to adjourn. Mr. Furlong made the motion to adjourn. Ms. Davis seconded the motion. Motion Carried.
- b.) The meeting adjourned at 6:02 PM

Directly following the regular board meeting, the PennTrain Board Training began.

REMINDER:

THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR:

THURSDAY, June 23, 2022, AT 6:00 PM

THANK YOU FOR ATTENDING

Reorganization Meeting will be held directly after the regular June Board Meeting.